

## **Full Council**

Thursday, 15 May, 2014, at 1.30 pm or at the conclusion of Question Time, whichever is the later, in the Council Chamber, County Hall, Preston.

## **Agenda**

### **Index**

1. **Apologies and Announcements**
2. **Disclosure of Pecuniary and Non-Pecuniary Interests**
- A. **Matters for Decision**
  3. **Election of Chairman**
  4. **Appointment of Vice Chairman**
  5. **Confirmation of Minutes from meetings held on 20 and 27 February 2014** (Pages 1 - 38)
  6. **Police and Crime Panel for Lancashire - Appointment of County Council Representative for 2014/15** (Pages 39 - 40)
  7. **Membership of Committees and Related Appointments for 2014/15** (Pages 41 - 44)
  8. **Combined Fire Authority - Appointment of County Council Representatives for 2014/15** (Pages 45 - 46)
  9. **Appointments to Local Government Association General Assembly; Special Interest Group on Coastal Issues; County Councils' Network for 2014/15** (Pages 47 - 50)

**B. Matters for Information**

10. **Report of the Cabinet (Part B)** (Pages 51 - 56)
11. **Report of Urgent Key Decisions** (Pages 57 - 60)
12. **Amendments to the Scheme of Delegation to Chief Officers**  
(Pages 61 - 62)
13. **Report of County Council Committees**

To receive reports from:

- (a) **The Overview and Scrutiny Committees** (Pages 63 - 70)
  - (b) **Audit and Governance Committee** (Pages 71 - 74)
  - (c) **Pension Fund Committee** (Pages 75 - 82)
  - (d) **Urgency Committee** (Pages 83 - 84)
14. **Report of the Combined Fire Authority** (Pages 85 - 90)

**C. Notice of Motion**

To consider any Notices of Motion submitted under Standing Order No. 14.2.1.

Jo Turton  
Chief Executive

County Hall  
Preston

13 May 2014

# Agenda Item 5

## Minutes

At a meeting of the Full Council held at Council Chamber, County Hall, Preston, on Thursday, 20 February, 2014

## Present:

County Councillor Michael Devaney (Chairman)

## County Councillors

T Aldridge	J Fillis	M Otter
A Ali	J Gibson	M Parkinson
T Ashton	G Gooch	N Penney
A Atkinson	M Green	S Perkins
A Barnes	J Hanson	M Perks
M Barron	Dr M Hassan	C Pritchard
L Beavers	P Hayhurst	S Prynne
D Borrow	C Henig	P Rigby
M Brindle	N Hennessy	A Schofield
P Britcliffe	S Holgate	K Sedgewick
I Brown	D Howarth	S Serridge
K Brown	K Iddon	J Shedwick
T Brown	M Iqbal	R Shewan
P Buckley	A James	D T Smith
Mrs S Charles	M Johnstone	K Snape
A Cheetham	A Jones	D Stansfield
A Clempson	A Kay	J Sumner
D Clifford	D Lord	V Taylor
Mrs F Craig-Wilson	T Martin	M Tomlinson
C Crompton	J Mein	C Wakeford
M Dad	G Molineux	D Watts
B Dawson	Y Motala	D Westley
F De Molfetta	B Murray	D Whipp
C Dereli	R Newman-Thompson	P White
G Dowding	D O'Toole	G Wilkins
G Driver	Mrs L Oades	B Winlow
K Ellard	J Oakes	B Yates

## 1. Apologies and Announcements

Apologies were presented on behalf of County Councillors Terry Burns and Jim Lawrenson.

### Announcements

The Chairman reported the sad death on 8 January of former County Councillor Tom Burns. Mr Burns had been a county councillor from 2005 to 2009 and had served on the cabinet and as chairman of a number of overview and scrutiny committees.

A number of members including each of the political Group leaders paid tribute to him.

The Chairman also referred to the recent sad death of Sir Tom Finney CBE and to some of his many footballing achievements. The county council was proud of his association with Preston.

The Council stood in silent tribute to both men.

## 2. Disclosure of Pecuniary and Non-Pecuniary Interests

<b>Name of Councillor</b>	<b>Agenda Item No.</b>	<b>Nature of Interest (non-pecuniary unless stated)</b>
A Barnes	Part A – Items 4 & 5	Member Rossendale Borough Council
L Beavers	Part A – Items 4 & 5	Member Wyre Borough Council
M Brindle	Part A – Item 4	Member Burnley Borough Council
T Brown	Part A – Items 4 & 5	Member Chorley Borough Council
D Clifford	Part A – Items 4 & 5	Member Morecambe Town Council
C Crompton	Part A – Items 4 & 5	Member Preston City Council
M Dad	Part A – Items 4 & 5	Member Hyndburn Borough Council
B Dawson	Part A – Items 4 & 5	Member Hyndburn Borough Council
C Dereli	Part A – Items 4 & 5	Member West Lancashire Borough Council
J Fillis	Part A – Items 4 & 5	Member West Lancashire Borough Council
J Gibson	Part A – Items 4 & 5	Member West Lancashire Borough Council
J Hanson	Part A – Items 4 & 5	Member Lancaster City Council and Morecambe Town Council
N Hennessy	Part A – Items 4 & 5	Member West Lancashire Borough Council
S Holgate	Part A – Items 4 & 5	Member Chorley Borough Council
D Howarth	Part A – Item 4	Member South Ribble Borough Council
M Iqbal	Part A – Items 4 & 5	Member Pendle Borough Council
M Johnstone	Part A – Items 4 & 5	Member Burnley Borough Council

D Lord	Part A – Item 4	Member Pendle Borough Council
T Martin	Part A – Items 4 & 5	Member Burnley Borough Council
G Molineux	Part A – Items 4 & 5	Member Hyndburn Borough Council
B Murray	Part A – Items 4 & 5	Member Chorley Borough Council
R Newman-Thompson	Part A – Items 4 & 5	Member Lancaster City Council
J Oakes	Part A – Items 4 & 5	Member Rossendale Borough Council
M Parkinson	Part A – Items 4 & 5	Member Hyndburn Borough Council
C Pritchard	Part A – Items 4 & 5	Member Hyndburn Borough Council
S Pryn	Part A – Items 4 & 5	Member South Ribble Borough Council and Penwortham Town Council
S Serridge	Part A – Items 4 & 5	Member Rossendale Borough Council and Whitworth Town Council
R Shewan	Part A – Items 4 & 5	Wyre Borough Council
K Snape	Part A – Items 4 & 5	Member Chorley Borough Council
J Sumner	Part A – Item 4	Member Burnley Borough Council
M Tomlinson	Part A – Items 4 & 5	Member South Ribble Borough Council
D Watts	Part A – Items 4 & 5	Member South Ribble Borough Council
D Whipp	Part A – Item 4	Member Pendle Borough Council

### **3. Report of the Employment Committee - Appointment of Chief Executive**

County Councillor Jennifer Mein, as Chairman of the Employment Committee reported that, following a selection process including interviews held on 13 February 2014, the Employment Committee had recommended that Jo Turton be appointed Chief Executive, Head of the Paid Service and Returning Officer of the County Council on a salary of £170, 000 per year with immediate effect.

Six County Councillors requested a recorded vote in accordance with procedural Standing Order 15.2 (9.4). The names of county councillors who voted for or against the Motion and those who abstained are set out below:

**For (68)**

T Aldridge	G Dowding	E Oades
A Ali	K Ellard	J Oakes
T Ashton	J Fillis	M Parkinson
A Barnes	J Gibson	N Penney
M Barron	J Hanson	S Perkins
L Beavers	M Hassan	C Pritchard
D Borrow	P Hayhurst	S Prynn
M Brindle	C Henig	K Sedgewick
P Britcliffe	N Hennessy	S Serridge
T Brown	S Holgate	J Shedwick
K Brown	D Howarth	R Shewan
I Brown	K Iddon	K Snape
P Buckley	M Iqbal	J Sumner
S Charles	M Johnstone	V Taylor
A Clempson	T Jones	M Tomlinson
D Clifford	A Kay	C Wakeford
F Craig-Wilson	D Lord	D Watts
C Crompton	T Martin	D Westley
M Dad	J Mein	D Whipp
B Dawson	G Molineux	P White
F De Molfetta	Y Motala	B Winlow
C Dereli	B Murray	B Yates
M Devaney	R Newman-Thompson	

**Against (1)**

D Stansfield

**Abstain (13)**

A Atkinson	A James	A Schofield
A Cheetham	D O'Toole	D Smith
G Driver	M Otter	G Wilkins
G Gooch	M Perks	
M Green	P Rigby	

The Motion was carried and it was:

**Resolved:** That Jo Turton be appointed Chief Executive, Head of the Paid Service and Returning Officer of the County Council on a salary of £170, 000 per year.

#### 4. The County Council's Budget 2014/15

County Councillor Borrow, Deputy Leader of the Council, reported that Brandon Lewis, MP, Parliamentary Under Secretary of State at the Department for Communities and Local Government had written to local authorities advising Council's to have a recorded vote for all Budget items. Whilst at the moment there was no statutory requirement for the Council and the requirement would need reflecting in Standing Orders, CC Borrow moved that a recorded vote be held for all matters on the Budget for this meeting requiring a vote.

Following a show of hands it was,

**Resolved:** That a recorded vote be conducted for all matters pertaining to the Budget.

County Councillor Borrow then moved the report of the Cabinet from its meeting on the 6 February 2014. It contained recommendations on:

- (1) The Revenue Budget 2014/15;
- (2) The Council Tax and Precept 2014/15; and
- (3) The Capital Investment Strategy 2014/15 to 2016/17.

In moving the report County Councillor Borrow outlined an **adjustment** to the proposals contained within the report relating to the Revenue Budget 2014/15. Details of the adjustment were set out in a document circulated to all members, which is appended to these minutes as **Annex 1**.

The motion was seconded by County Councillor Jennifer Mein, Leader.

There then followed a period of debate after which County Councillor Geoff Driver moved an **Amendment** to the Budget proposals on behalf of the Conservative Group, which was seconded by County Councillor Albert Atkinson. A copy of the Amendment was circulated to all members and is set out at **Annex 2** to these minutes. It was noted that amended pages 240-241 to the Budget proposals had previously been circulated to members.

The Chairman adjourned the meeting at this point for a period of fifteen minutes to give members the opportunity to read and consider the Amendment.

On resumption of the meeting there then followed a period of debate following which a recorded vote was taken as agreed earlier in the meeting. The names of county councillors who voted for or against the Amendment and those who abstained are set out below:

### For (34)

T Ashton	G Driver	K Sedgewick
A Atkinson	G Gooch	J Shedwick
M Barron	M Green	D Smith
P Britcliffe	K Iddon	D Stansfield
K Brown	A James	V Taylor
I Brown	T Jones	C Wakeford
P Buckley	A Kay	D Westley
S Charles	D O'Toole	P White
A Cheetham	M Otter	G Wilkins
A Clempson	M Perks	B Yates
F Craig-Wilson	P Rigby	
M Devaney	A Schofield	

### Against (48)

T Aldridge	J Gibson	R Newman-Thompson
A Ali	J Hanson	E Oades
A Barnes	M Hassan	J Oakes
L Beavers	P Hayhurst	M Parkinson
D Borrow	C Henig	N Penney
M Brindle	N Hennessy	S Perkins
T Brown	S Holgate	C Pritchard
D Clifford	D Howarth	S Pryn
C Crompton	M Iqbal	S Serridge
M Dad	M Johnstone	R Shewan
B Dawson	D Lord	K Snape
F De Molfetta	T Martin	J Sumner
C Dereli	J Mein	M Tomlinson
G Dowding	G Molineux	D Watts
K Ellard	Y Motala	D Whipp
J Fillis	B Murray	B Winlow

The Conservative Group's Amendment was therefore lost.

County Councillor Bill Winlow then moved an **Amendment** to the Budget proposals on behalf of the Liberal Democrat Group, which was seconded by County Councillor Margaret Brindle. A copy of the Amendment was circulated to all members and is set out at **Annex 3** to these minutes.

There followed a period of debate following which a recorded vote was taken as agreed earlier in the meeting. The names of county councillors who voted for or against the Amendment and those who abstained are set out below:



### For (46)

T Aldridge	J Gibson	R Newman-Thompson
A Ali	J Hanson	J Oakes
A Barnes	M Hassan	M Parkinson
L Beavers	C Henig	N Penney
D Borrow	N Hennessy	S Perkins
M Brindle	S Holgate	C Pritchard
T Brown	D Howarth	S Prynn
D Clifford	M Iqbal	S Serridge
C Crompton	M Johnstone	R Shewan
M Dad	D Lord	K Snape
B Dawson	T Martin	J Sumner
F De Molfetta	J Mein	M Tomlinson
C Dereli	G Molineux	D Watts
G Dowding	Y Motala	D Whipp
K Ellard	B Murray	B Winlow
J Fillis		

### Against (34)

T Ashton	G Gooch	A Schofield
A Atkinson	M Green	K Sedgewick
M Barron	P Hayhurst	J Shedwick
P Britcliffe	K Iddon	D Smith
K Brown	A James	D Stansfield
I Brown	T Jones	V Taylor
P Buckley	A Kay	C Wakeford
S Charles	D O'Toole	D Westley
A Cheetham	M Otter	P White
A Clempson	M Perks	G Wilkins
M Devaney	P Rigby	B Yates
G Driver		

On being put to the vote the Liberal Democrat Group's **Amendment was carried** and became part of the substantive motion.

As no further amendments were moved, the Chair put the motion on the County Council's Budget and asked the Full Council to approve the recommendations of the Cabinet, as adjusted (Annex 1) and as now amended (Annex 3) on the:

- i. The Revenue Budget 2014/15;
- ii. The Council Tax and Precept 2014/15; and
- iii. The Capital Investment Strategy 2014/15 and future years.

A recorded vote was taken and the names of county councillors who voted for or against the Motion and those who abstained are set out below:

**For (46)**

T Aldridge	J Hanson	R Newman-Thompson
A Ali	M Hassan	J Oakes
A Barnes	P Hayhurst	M Parkinson
L Beavers	C Henig	N Penney
D Borrow	N Hennessy	S Perkins
M Brindle	S Holgate	C Pritchard
T Brown	D Howarth	S Prynne
D Clifford	M Iqbal	S Serridge
C Crompton	M Johnstone	R Shewan
M Dad	D Lord	K Snape
B Dawson	T Martin	J Sumner
F De Molfetta	J Mein	M Tomlinson
C Dereli	G Molineux	D Watts
K Ellard	Y Motala	D Whipp
J Fillis	B Murray	B Winlow
J Gibson		

**Against (33)**

T Ashton	G Driver	A Schofield
A Atkinson	G Gooch	K Sedgewick
M Barron	M Green	J Shedwick
P Britcliffe	K Iddon	D Smith
K Brown	A James	D Stansfield
I Brown	T Jones	V Taylor
P Buckley	A Kay	C Wakeford
S Charles	D O'Toole	D Westley
A Cheetham	M Otter	P White
A Clempson	M Perks	G Wilkins
M Devaney	P Rigby	B Yates

**Abstain (1)**

G Dowding

The Motion was carried and it was,

**Resolved:**

That the 2014/15 Budget proposals as recommended by the Cabinet, as now amended, be adopted as set out below:

## Revenue Budget 2014/15

Budget Area	*2013/14 adjusted budget	2014/15 Cash Limit	Change	
	£m	£m	£m	%
Adult Services, Health & Well-Being	335.201	325.961	-9.240	-2.76
Children & Young People	156.033	148.001	-8.032	-5.15
Environment	183.458	180.765	-2.693	-1.47
Office of Chief Executive	24.094	22.784	-1.310	-5.44
County Treasurer	4.496	3.771	-0.725	-16.13
Strategic Partner **	16.914	22.930	6.016	35.57
Corporate Expenditure	29.219	26.608	-2.611	-8.94
Financing Charges	32.349	30.834	-1.515	-4.68
Lancashire County Commercial Group	-1.751	-0.918	0.833	-47.57
Discretionary Hardship Claims	0.750	0.250	-0.500	-66.67
Contribution from Reserves	-	-2.676	-2.676	-
<b>Total</b>	<b>780.013</b>	<b>758.310</b>	<b>-21.703</b>	<b>-2.78</b>

Note \* - Reflects in year budget movements between directorates and changes to financing in 2014/15 to provide consistency when comparing year on year cash limit movements.

Note \*\* - From the 1 April 2014, the Strategic Partner budget will reflect the return of a number of services from One Connect Ltd to the County Council.

## Council Tax and Precept 2014/15

The Full Council authorises, in pursuance of the provisions of the Local Government Finance Act 1992, and in order to meet the general expenses of the County Council for the financial year 2014/15:

a) Budget, Council Tax Requirement and Precept for 2014/15:

<b>Budget Requirement</b>	<b>£758.310m</b>
Less formula grant	£211.602m
Less Retained Business Rates	£171.258m
Less New Homes Bonus grant	£3.194m
<b>Equals council tax cash</b>	<b>£372.256m</b>
Divided by tax base	336,049.60
Gives Band D council tax	£1,107.74
2013/14 council tax	£1,086.13
<b>Percentage increase</b>	<b>1.99%</b>

b) **Council Tax (on the basis of a budget requirement of £758.310m and the Council Tax base now calculated of 336,049.60) for each property valuation band:**

	£
Band A	738.49
Band B	861.58
Band C	984.66
<b>Band D (basic)</b>	<b>1,107.74</b>
Band E	1,353.90
Band F	1,600.07
Band G	1,846.23
Band H	2,215.48

c) The share for each District Council of the net total raised from the Council Tax of £372.256m:

	£
Burnley	23,295,772
Chorley	36,826,573
Fylde	31,169,588
Hyndburn	20,565,193
Lancaster	42,094,120
Pendle	24,571,446
Preston	38,151,673
Ribble Valley	23,695,666
Rossendale	20,185,238
South Ribble	37,176,308
West Lancashire	36,731,949
Wyre	37,792,057
<b>Total raised from the council tax</b>	<b>372,255,583</b>

## **Capital Investment Strategy 2014/15 and future years**

The adoption of the proposals for the Capital Investment Strategy 2014/15 and future years as set out at Appendix A to the report now presented be approved.

The proposals of the Cabinet set out in the report now presented be supplemented as follows:

### **1. Management of Resources**

In addition to revisions to the Council's democratic structures, Cabinet is instructed to explore proposals for budget pooling with district Councils; and for the reshaping of the County Council to incorporate the ability for services to be shared with other responsible organisations by April 2015.

### **2. Reshaping of the Council**

Instructs the Chief Executive to produce a strategy for reshaping the Council's estate by undertaking specific measures to reduce carbon emissions and generate energy. Council commits to any new build capital projects being constructed to the highest possible standards of energy efficiency and instructs officers to bring forward all future design schemes in line with this policy position, both by April, 2016.

### **3. Growth Deal for Lancashire**

Council recognises the importance of economic growth across the County and commits to a deliverable "Growth Deal for Lancashire." Council resolves to investigate partnership working to pool resources to achieve such a "Deal". Council commits to the investment of non-maintenance transport capital resources from 2015/16 onwards to deliver Transport Master Plans to support economic growth.

### **4. Green Energy Industries Fund**

It further recognises the potential for Green Energy to act as a catalyst for economic growth and instructs officers to bring forward proposals for a "Green Energy Industries Fund" of £5m modelled on the Growing Places Fund by April 2016

### **5. Supporting the Council's Role in Public Health**

Council recognises the increasing number of people with dementia living in the County and the lack of awareness of their needs amongst the general population. It encourages staff to become "dementia friends" under the initiative promoted by central government and instructs the Council's Management Team to facilitate relevant awareness sessions during work time, with immediate effect.

### **6. Promoting Sustainable Bus Transport**

Council recognises the need for county wide sustainable transport planning to support the development of the County economy and to protect isolated vulnerable people. Council instructs Cabinet to continue working with bus companies and other stakeholders to develop a new model for the delivery of public transport services that allows cross-

subsidy between profitable and non-profitable services, as contracts come up for renewal.

### **7. Highways Management**

Council recognises that a significant step forward in directing highway maintenance resources to areas of need is the adoption of an Asset Management Plan. Cabinet is instructed to bring forward proposals for the formal introduction of this strategy at the earliest possible opportunity. Council further instructs officers to develop proposals for a matched funding approach with other stakeholders to address the problem of unadopted roads locking some communities into a cycle of deprivation by April 2015.

### **8. Encouraging Voluntary sector Activity**

Given that Lancashire County Council commissioned services to the value of over £17.1m in 2013-14, Council recognises that a strong independent voluntary sector provides some resilience within communities to withstand the impact of local authority service reductions. Council officers are therefore instructed to investigate opportunities to create different arrangements for managing the County Council's charitable trust funds to create an "endowment for Lancashire" by April 2015.

## **5. Treasury Management Policy and Strategy 2014/15**

The County Council considered a report outlining the proposed Treasury Management Policy Framework for 2014/15 as required by the Chartered Institute of Public Finance and Accountancy (CIPFA) Treasury Management Code of Practice (2011). It included the County Council's borrowing and investment strategies and the proposed Minimum Revenue provision Policy, together with the treasury management prudential indicators which sought to ensure that the Council's borrowing levels remained both sustainable and affordable.

The Cabinet had considered the Treasury Management Policy Framework for 2014/15 set out at Appendices A, B and C to the report now presented and recommended it to the Full Council for approval.

**Resolved:** That the Treasury Management Policy and Strategy for 2014/15 as set out in Appendices A, B and C to the report now presented, be approved.

### **Part B - Matters for Information**

No matters were reported.

### **Part C - Notice of Motion**

No Notices of Motion had been received.

Jo Turton  
Chief Executive

County Hall  
Preston





## Cabinet Adjustment to the 2014/15 Budget Proposals

Full Council 20 February 2014

**1. Revenue Budget 2014/15**

That the proposal option in respect of a reduction in the Winter Service is withdrawn, reducing the level of savings in 2014/15 by £0.447m.

That the contribution from the Council's County Fund be increased by £0.447m to £2.676m in 2014/15 in order to present a balanced budget.

**2. The Impact of the Adjustments**

This adjustment has resulted in the following changes:

- a) In 2014/15 the total savings delivered from policy options will be reduced by £0.447m from £16.567m to £16.120m. The impact on the financial strategy for the period 2014/15 to 2017/18 is shown in the table below:

<b>Summary of savings proposals</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Impact of the review of costs	18.116	3.883	3.768	3.708	<b>29.475</b>
10% Challenge - efficiency savings	16.272	2.809	-	-	<b>19.081</b>
Reducing the cost of being in business – efficiency savings	14.522	1.769	2.313	6.729	<b>25.333</b>
Reshaping the way Services are delivered	7.460	7.970	9.960	6.960	<b>32.350</b>
Policy Options	16.120	11.292	6.258	1.950	<b>35.620</b>
<b>Total</b>	<b>72.490</b>	<b>27.723</b>	<b>22.299</b>	<b>19.347</b>	<b>141.859</b>

- b) The impact of the adjustments has resulted in the cash limit budgets for 2014/15 as shown in the summary below and the detail at Appendix 1 to this amendment.

Budget Area	*2013/14 adjusted budget	2014/15 Cash Limit	Change	
	£m	£m	£m	%
Adult Services, Health & Well-Being	335.201	325.961	-9.240	-2.76
Children & Young People	156.033	148.001	-8.032	-5.15
Environment	183.458	180.765	-2.693	-1.47
Office of Chief Executive	24.094	22.784	-1.310	-5.44
County Treasurer	4.496	3.771	-0.725	-16.13
Strategic Partner **	16.914	22.930	6.016	35.57
Corporate Expenditure	29.219	26.608	-2.611	-8.94
Financing Charges	32.349	30.834	-1.515	-4.68
Lancashire County Commercial Group	-1.751	-0.918	0.833	-47.57
Discretionary Hardship Claims	0.750	0.250	-0.500	-66.67
Contribution from Reserves	-	-2.676	-2.676	-
<b>Total</b>	<b>780.013</b>	<b>758.310</b>	<b>-21.703</b>	<b>-2.78</b>

Note \* - Reflects in year budget movements between directorates and changes to financing in 2014/15 to provide consistency when comparing year on year cash limit movements.

Note \*\* - From the 1 April 2014, the Strategic Partner budget will reflect the return of a number of services from One Connect Ltd to the County Council.

### 3. Council Tax 2014/15 and Capital Investment Programme

The adjustment to the Cabinet's proposals for the 2014/15 revenue budget will have no impact on the proposed council tax increase of 1.99%, or the capital investment strategy.

Councillor David Borrow  
Deputy Leader of the Council  
County Hall, Preston

## 2014/15 Revenue Budget - Allocation of Cash Limits

Budget	2013/14 Budget *	Price increases	Demand/ Volume changes	Other changes	Savings	2014/15 Proposed Cash Limit	Change	Change
	£m	£m	£m	£m	£m	£m	£m	%
Adult Services Health & Well-being	335.201	13.299	11.992	-0.658	-33.873	325.961	-9.240	-2.76%
Children & Young People	156.033	4.617	2.137	-0.932	-13.854	148.001	-8.032	-5.15%
Environment	183.458	7.220	0.287	0.500	-10.700	180.765	-2.693	-1.47%
Office of Chief Executive	24.094	0.468		-0.021	-1.757	22.784	-1.310	-5.44%
County Treasurer's Directorate	4.496	0.169		0.021	-0.915	3.771	-0.725	-16.13%
Strategic Partner **	16.914	1.427	5.000	-0.148	-0.263	22.930	6.016	35.57%
Corporate Expenditure	29.219	0.033	-0.100	2.846	-5.390	26.608	-2.611	-8.94%
Discretionary Hardship Claims	0.750				-0.500	0.250	-0.500	-66.67%
Financing Charges	32.349		0.160		-1.675	30.834	-1.515	-4.68%
LCCG	-1.751	2.895		-0.500	-1.562	-0.918	0.833	-47.57%
Strategic Investment Reserve	-10.000			10.000		-	10.000	-100.00%
Balances & Reserves	-5.000			5.000		-	5.000	-100.00%
Investment proposals	14.250			-14.250		-	-14.250	-100.00%
Contribution from reserves					-2.676	-2.676	-2.676	
<b>Total</b>	<b>780.013</b>	<b>30.128</b>	<b>19.476</b>	<b>-1.858</b>	<b>-73.165</b>	<b>758.310</b>	<b>-21.703</b>	<b>-2.78%</b>

\* Reflects in year budget movements between directorates and changes to financing in 2014/15 to provide consistency

\*\* From the 1 April 2014, the Strategic Partner budget will reflect the return of a number of services from One Connect Ltd to the County Council



**Meeting of the County Council  
Meeting to be held on 20 February 2014**

Amendment submitted by the Conservative Group

**Revenue Budget 2014/15  
Council Tax and Precept 2014/15  
Capital Investment Strategy 2014/15 and Beyond**

Council resolves that the budget proposals of the Cabinet as set out in the Council Papers be amended as follows:

1. The following savings proposals should be withdrawn, or be amended as shown:

	2014/15 £m	2015/16 £m	2016/17 £m	2017/18 £m	Total £m
<b>Adult Services Health &amp; Wellbeing</b>					
609 – Extra Respite for Carers – Leisure Link	0.275				0.275
<b>Children and Young People</b>					
702 – Youth Services	0.600	1.000	1.400		3.000
703 – Discretionary Home to School Transport Charges – Reduce price increase to 5% in the first year and then revert to RPI plus 2% in following years	0.233				0.233
705 – SEND Post 16 Transport Charges	0.088	0.096	0.096		0.280
711 – Virtual School Review	0.250				0.250
<b>Environment</b>					
825 – 3 <sup>rd</sup> Party Recycling Credits – Remove only the contingency element of the budget	0.140				0.140
<b>Office of the Chief Executive</b>					
921 – VCFS Grants – Reinstate Local Member Grants	0.084				0.084
<b>Total</b>	<b>1.670</b>	<b>1.096</b>	<b>1.496</b>	<b>0.000</b>	<b>4.262</b>

2. To incorporate the following further additional savings within the budget, as summarised in the table below:
  - a. Recognising the proposed "go live" date for the new Telecare arrangements set out in the relevant policy proposal of January 2015 proposes to recognise a small initial part year saving in 2014/15 and instructs officers to actively promote take up of the scheme as rapidly as possible to deliver the benefits of this service to users and the Council as rapidly as possible.

- b. Instruct officers to bring forward proposals for a 25% reduction in street lighting energy use through a combination of removing lights and not lighting highways during low traffic periods.
- c. To remove from the budget the remaining element of the Members Priority Contingency.
- d. To withdraw the County Council's commitment to acquire Preston Bus Station and the associated running costs.
- e. To withdraw the proposed investment in Community Transport in the light of the Cabinet withdrawing the proposed reductions in bus subsidies.
- f. To change the County Council's operating model by removing the client contractor split and incorporating the services currently within Lancashire County Commercial Group within appropriate Directorates.
- g. With effect from 2013/14 to alter the County Council's policy for the financing of vehicle replacement by funding the purchase of vehicles through borrowing and not through revenue contributions.

	2014/15 £m	2015/16 £m	2016/17 £m	2017/18 £m	Total £m
<b>Adult Services Health and Well Being</b>					
Part year saving from introduction of Telecare	0.200				0.200
<b>Environment</b>					
Reduction in Street Lighting Energy Use of 25%	1.545				1.545
Remove remainder of the Members' Priority Contingency	0.200				0.200
Withdrawal of commitment to Preston Bus Station	0.190				0.190
Removal of investment in Community Transport	0.500				0.500
<b>Lancashire County Commercial Group</b>					
Changes to the Commercial Group operating model	0.650				0.650
<b>Capital Financing</b>					
Switch financing of the vehicle replacement programme to borrowing from revenue contributions	2.547	-0.555	-0.555	-0.555	0.882
<b>Total</b>	<b>5.832</b>	<b>-0.555</b>	<b>-0.555</b>	<b>-0.555</b>	<b>4.167</b>

3. To agree that the saving of £3.102m in 2013/14 from proposal 2 g) above be utilised as follows, with the result that County Fund Balance will remain at £36m

	2014/15 £m	2015/16 £m	2016/17 £m	2017/18 £m	Total £m
Utilised in 2014/15 to support the revenue budget	1.568				1.568
Utilised in 2015/16 to support the revenue budget		0.543			0.543
Balance to be added to the Downsizing Reserve	0.991				0.991
<b>Total</b>	<b>2.559</b>	<b>0.543</b>	<b>0.000</b>	<b>0.000</b>	<b>3.102</b>

4. To agree to add expenditure of £0.500m to the Capital Investment Programme in 2014/15 to support a further phase of Changing Places Toilet Facilities for people with disabilities financed from part of the uncommitted balance on the Council's reserves set aside for corporate priorities as notified by the County Treasurer.
5. As a consequence of the above decisions to approve the cash limits for services set out at Annex A to this amendment and the capital programme set out at Annex B.
6. As a consequence of the proposal to increase borrowing in respect of the vehicle replacement programme to amend the County Council's proposed prudential indicators for 2014/15 onwards as follows:

	2013/14 Revised £m	2014/15 £m	2015/16 £m	2016/17 £m
<b>Authorised Limit</b>				
Borrowing	891.000	970.000	995.000	997.000
Other Long Term Liabilities	500.000	490.000	480.000	470.000
<b>Operational Boundary</b>				
Borrowing	841.000	920.000	945.000	947.000
Other Long Term Liabilities	450.000	440.000	430.000	420.000

7. To not increase the level of Council Tax for 2014/15 and accept the Government's Council Tax Freeze Grant and therefore approve the budget requirement and Council Tax set out below:

## Council Tax and Precept 2014/15

<b>Budget Requirement</b>	<b>£755.255m</b>
Less formula grant	£211.602m
Less Retained Business Rates	£171.258m
Less New Homes Bonus grant	£3.194m
Less Council Tax Freeze Grant	£4.208m
<b>Equals council tax cash</b>	<b>£364.993m</b>
Divided by tax base	336,049.60
Gives Band D council tax	£1,086.13
2013/14 council tax	£1,086.13
<b>Percentage increase</b>	<b>0.00%</b>

Council Tax (on the basis of a budget requirement of £755.255m and the Council Tax base now calculated of 336,049.60) for each property valuation band:

	£
Band A	724.09
Band B	844.77
Band C	965.45
<b>Band D (basic)</b>	<b>1,086.13</b>
Band E	1,327.49
Band F	1,568.85
Band G	1,810.22
Band H	2,172.26

The share for each District Council of the net total raised from the Council Tax of £364.993m:

	£
Burnley	22,841,314
Chorley	36,108,153
Fylde	30,561,526
Hyndburn	20,164,003
Lancaster	41,272,940
Pendle	24,092,101
Preston	37,407,403
Ribble Valley	23,233,407
Rossendale	19,791,461
South Ribble	36,451,066
West Lancashire	36,015,376
Wyre	37,054,802
Total raised from the council tax	<u><u>364,993,552</u></u>

County Councillor Geoff Driver  
Leader of the Conservative Group



Budget	2013/14 Budget *	Price increases	Demand/ Volume changes	Other changes	Savings	2014/15 Proposed Cash Limit	Change	Change
	£m	£m	£m	£m	£m	£m	£m	%
Adult Services Health & Well-being	335.201	13.299	11.992	-0.658	-33.798	326.036	-9.165	-2.73%
Children & Young People	156.033	4.617	2.137	-0.932	-12.683	149.172	-6.861	-4.40%
Environment	183.458	7.220	0.287	0.500	-12.995	178.470	-4.988	-2.72%
Office of Chief Executive	24.094	0.468		-0.021	-1.673	22.868	-1.226	-5.09%
County Treasurer's Directorate	4.496	0.169		0.021	-0.915	3.771	-0.725	-16.13%
Strategic Partner **	16.914	1.427	5.000	-0.148	-0.263	22.930	6.016	35.57%
Corporate Expenditure	29.219	0.033	-0.100	2.846	-5.390	26.608	-2.611	-8.94%
Discretionary Hardship Claims	0.750				-0.500	0.250	-0.500	-66.67%
Financing Charges	32.349		0.160		-4.222	28.287	-4.062	-12.56%
LCCG	-1.751	2.895		-0.500	-2.212	-1.568	0.183	-10.45%
Strategic Investment Reserve	-10.000			10.000		0.000	10.000	-100.00%
Balances & Reserves	-5.000			5.000		0.000	5.000	-100.00%
Investment proposals	14.250			-14.250		0.000	-14.250	-100.00%
Contribution from reserves					-1.569	-1.569	-1.569	
						0.000	0.000	
<b>Total</b>	<b>780.013</b>	<b>30.128</b>	<b>19.476</b>	<b>1.858</b>	<b>-76.220</b>	<b>755.255</b>	<b>-24.758</b>	<b>-3.17%</b>

\* Reflects in year budget movements between directorates and changes to financing in 2014/15 to provide consistency

\*\* From the 1 April 2014, the Strategic Partner budget will reflect the return of a number of services from One Connect Ltd to the County Council.



## Conservative Group Capital Programme 2014/15 and Beyond

	2013/14 £m	2014/15 £m	2015/16 £m	later £m	Total £m
Adult Services, Health and Wellbeing	3.009	3.602	7.917	3.974	18.502
Children and Young People	61.061	55.685	25.516	8.856	151.118
Environment	64.625	103.463	77.271	0.000	245.359
Corporate	30.432	31.522	3.640	1.005	66.099
Lancashire County Commercial Group	4.530	4.903	0.000	0.000	9.433
<b>Total Expenditure</b>	<b>163.657</b>	<b>199.175</b>	<b>114.344</b>	<b>13.835</b>	<b>490.511</b>
Financed by:					
Borrowing	5.960	45.080	10.785	0.000	61.825
Capital receipts					
earmarked	0.983	0.000	3.112	10.567	14.662
general	0.000	4.140	30.158	0.000	34.298
Revenue					
allocation	0.000	0.000	0.000	0.000	0.000
specific	9.277	9.442	1.201	0.232	19.652
Single capital pot Grant	95.022	65.490	0.000	0.000	160.512
Other grants and contributions	52.415	75.023	54.982	1.032	183.452
<b>Total Financing</b>	<b>163.657</b>	<b>199.175</b>	<b>100.238</b>	<b>11.831</b>	<b>474.401</b>
<b>Overprogramming</b>	<b>0.000</b>	<b>0.000</b>	<b>14.106</b>	<b>2.004</b>	<b>16.110</b>



**Meeting of the County Council  
Meeting to be held on 20 February 2014**

Amendment submitted by the Liberal Democrat Group

**Revenue Budget 2014/15  
Council Tax and Precept 2014/15  
Capital Investment Strategy 2014/15 and Beyond**

With the significant financial challenges facing the County, Council recognises that the priorities are:

- sustainable, environmentally friendly economic growth
- delivery of long term cost reductions
- continued support to vulnerable people

**Amendment to the budget:**

That the proposals of the Cabinet set out in the report to the County Council are supplemented as follows:

**1. *Management of Resources***

In addition to revisions to the Council's democratic structures, Cabinet is instructed to explore proposals for budget pooling with district Councils; and for the reshaping of the County Council to incorporate the ability for services to be shared with other responsible organisations by April 2015.

**2. *Reshaping of the Council***

Instructs the Chief Executive to produce a strategy for reshaping the Council's estate by undertaking specific measures to reduce carbon emissions and generate energy. Council commits to any new build capital projects being constructed to the highest possible standards of energy efficiency and instructs officers to bring forward all future design schemes in line with this policy position, both by April, 2016.

**3. *Growth Deal for Lancashire***

Council recognises the importance of economic growth across the County and commits to a deliverable "Growth Deal for Lancashire." Council resolves to investigate partnership working to pool resources to achieve such a "Deal". Council commits to the investment of non-maintenance transport capital resources from 2015/16 onwards to deliver Transport Master Plans to support economic growth.

**4. *Green Energy Industries Fund***

It further recognises the potential for Green Energy to act as a catalyst for economic growth and instructs officers to bring forward proposals for a "Green Energy Industries Fund" of £5m modelled on the Growing Places Fund by April 2016

**5. Supporting the Council's Role in Public Health**

Council recognises the increasing number of people with dementia living in the County and the lack of awareness of their needs amongst the general population. It encourages staff to become "dementia friends" under the initiative promoted by central government and instructs the Council's Management Team to facilitate relevant awareness sessions during work time, with immediate effect.

**6. Promoting Sustainable Bus Transport**

Council recognises the need for county wide sustainable transport planning to support the development of the County economy and to protect isolated vulnerable people. Council instructs Cabinet to continue working with bus companies and other stakeholders to develop a new model for the delivery of public transport services that allows cross-subsidy between profitable and non-profitable services, as contracts come up for renewal.

**7. Highways Management**

Council recognises that a significant step forward in directing highway maintenance resources to areas of need is the adoption of an Asset Management Plan. Cabinet is instructed to bring forward proposals for the formal introduction of this strategy at the earliest possible opportunity. Council further instructs officers to develop proposals for a matched funding approach with other stakeholders to address the problem of unadopted roads locking some communities into a cycle of deprivation by April 2015.

**8. Encouraging Voluntary sector Activity**

Given that Lancashire County Council commissioned services to the value of over £17.1m in 2013-14, Council recognises that a strong independent voluntary sector provides some resilience within communities to withstand the impact of local authority service reductions. Council officers are therefore instructed to investigate opportunities to create different arrangements for managing the County Council's charitable trust funds to create an "endowment for Lancashire" by April 2015.

County Councillor Bill Winlow  
Leader of the Liberal Democrat Group

## **Minutes**

At a meeting of the Full Council held at Council Chamber, County Hall, Preston,  
on Thursday, 27 February, 2014

### **Present:**

County Councillor Michael Devaney (Chairman)

### **County Councillors**

T Aldridge	K Ellard	M Otter
A Ali	J Fillis	M Parkinson
T Ashton	J Gibson	N Penney
A Atkinson	G Gooch	S Perkins
A Barnes	M Green	M Perks
M Barron	J Hanson	C Pritchard
L Beavers	Dr M Hassan	S Pryn
D Borrow	P Hayhurst	P Rigby
M Brindle	C Henig	A Schofield
P Britcliffe	N Hennessy	K Sedgewick
I Brown	S Holgate	S Serridge
K Brown	D Howarth	J Shedwick
T Brown	K Iddon	R Shewan
P Buckley	M Iqbal	D T Smith
T Burns	A James	K Snape
Mrs S Charles	M Johnstone	D Stansfield
A Cheetham	A Jones	J Sumner
A Clempson	A Kay	V Taylor
D Clifford	D Lord	M Tomlinson
Mrs F Craig-Wilson	T Martin	C Wakeford
C Crompton	J Mein	D Watts
M Dad	G Molineux	D Westley
B Dawson	Y Motala	D Whipp
F De Molfetta	B Murray	P White
C Dereli	R Newman-Thompson	G Wilkins
G Dowding	Mrs L Oades	B Winlow
G Driver	J Oakes	B Yates

## 1. Apologies and Announcements

### Apologies

Apologies for absence were presented on behalf of County Councillors J Lawrenson and D O'Toole

### Pension Funds Service Awards

The Chairman announced that The Pension Funds Service had recently gained external recognition on two fronts:

**i) The Investment Team** had been highly commended by the 'Funds Europe' magazine in the 'Institutional Investor of the Year' category. They had been awarded this because of an innovative investment strategy which had achieved improved performance.

They had also been short listed for,

- 'UK Large Public Sector Scheme of the Year' by the Local Government Chronicle , and
- 'European Public Sector Scheme of the Year' by the 'Chief Investment Officers' magazine

**Andrew Fox**, Head of Investment Compliance, attended full council to represent the team.

**ii) Your Pension Service** had won the 2013 Local Government Chronicle 'Investment Award for Quality of Service'. They won this by demonstrating improvements in quality, performance, communication, customer service and partnership working.

**Diane Lister**, Head of Your Pension Service, attended full council to represent the team.

### HR Distinction Award

The Chairman also announced that the county council had recently won a prestigious 'employee engagement' award at the 'HR Distinction Awards' in Birmingham. This was for its work on 'The Lancashire Way'.

The awarding body had said that "This award recognises an organisation which has demonstrated a fresh take on employee engagement that has delivered real organisational benefits."

**Ben Kinley**, Head of Business Improvement, **Suzanne Ward**, Human Resources Manager, and **Louise Wood**, Assistant Head of Communications attended full council to represent the relevant teams.



The full council congratulated officers and their teams on their achievements.

**2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None disclosed

**3. Confirmation of Minutes from meeting held 12 December 2013**

**Resolved:** That the Minutes of the meeting of the County Council held on the 12 December 2013 be confirmed and signed by the Chair.

**4. Report of the Cabinet (Part A)**

**Proposed Voluntary Redundancy Terms**

The Cabinet had considered at its meeting on 24 January 2014 a report setting out a proposed voluntary severance package. It had recommended that Full Council be asked to approve the package, as set out in the report now presented.

County Councillor Geoff Driver moved the following Amendment which was seconded by County Councillor Albert Atkinson:

"This matter be deferred to allow further consideration of the effect on services to the people of Lancashire and on job losses within the council"

Following a period of debate the Amendment was put to the vote. Six County Councillors requested a recorded vote in accordance with procedural Standing Order 15.2 (9.4). The names of county councillors who voted for or against the Amendment and those who abstained are set out below:

**For (33)**

T Ashton	M Devaney	A Schofield
A Atkinson	G Driver	K Sedgewick
M Barron	G Gooch	J Shedwick
P Britcliffe	M Green	D Smith
K Brown	K Iddon	D Stansfield
I Brown	A James	V Taylor
P Buckley	T Jones	C Wakeford
S Charles	A Kay	D Westley
A Cheetham	M Otter	P White
A Clempson	M Perks	G Wilkins
F Craig-Wilson	P Rigby	B Yates

## **Against (49)**

T Aldridge	J Gibson	R Newman-Thompson
A Ali	J Hanson	E Oades
A Barnes	M Hassan	J Oakes
L Beavers	P Hayhurst	M Parkinson
D Borrow	C Henig	N Penney
M Brindle	N Hennessy	S Perkins
T Brown	S Holgate	C Pritchard
T Burns	D Howarth	S Prynne
D Clifford	M Iqbal	S Serridge
C Crompton	M Johnstone	R Shewan
M Dad	D Lord	K Snape
B Dawson	T Martin	J Sumner
F De Molfetta	J Mein	M Tomlinson
C Dereli	G Molineux	D Watts
G Dowding	Y Motala	D Whipp
K Ellard	B Murray	B Winlow
J Fillis		

## **Abstain (0)**

The Amendment was therefore lost and the original Motion was then put to the vote by a show of hands, and was carried, and it was,

**Resolved:** That the voluntary severance package, as set out in the report now presented, be approved.

## **5. Financial Threshold for Key Decisions 2014/15**

The report explained that the Council was required, each year, to specify the financial threshold above which “domestic” decisions (affecting the internal workings of the Authority) should be treated as Key Decisions as defined in Standing Order 25(1)(b).

It was recommended that the financial threshold for Key Decisions should remain unchanged at £1.4m for 2014/15.

**Resolved:** That the financial threshold for Key Decisions, for the purposes of Standing Order 25(1)(b), remain at £1.4m for 2014/15.

## **6. Pay Policy Statement 2014/15**

The report set out at Appendix A the proposed 2014/15 Pay Policy statement as required by the Localism Act 2011.

**Resolved:** That the 2014/15 Pay Policy Statement, as set out at Appendix A to the report now presented, be approved.

## **7. Members' Allowance Scheme 2014/15**

The report set out the proposed Members' Allowance Scheme for 2014/15.

**Resolved:** That the 2014/15 Members' Allowance Scheme as set out in the report now presented be approved.

(Subsequently it was necessary to correct an administrative error in the Scheme relating to Overnight Accommodation, Day Subsistence and Travel Abroad allowances. The correction was approved by the Chief Executive under the Urgent Business Procedure on 7 March 2014. Details of the revised 2014/15 Members' Allowance Scheme can be viewed at Appendix I to the Constitution from 1 April 2014 until 31 March 2015 when the Scheme will be updated in respect of 2015/16)

## **8. The County Council's Political Governance Structure**

The Full Council, at its meeting on the 12 December 2013, had agreed that a report be brought to this meeting setting out the options and necessary actions that would need to be taken to discontinue the existing Leader and Cabinet system of decision making and revert back to a Committee system.

The report now moved by the Leader set out the statutory framework; possible options for political governance structures for local authorities including a Committee system; timescales; and initial indications of the implications of implementation of any change.

County Councillor David Westley suggested that the recommended cross party member officer working group be constituted on the basis of 3 Labour, 2 Conservative, 1 Liberal Democrat and 1 Independent member and also that regular updates from the working group be reported to the Full Council.

County Councillor Bill Winlow suggested that the working group be requested to report back on its 'proposals' to Full Council in December 2014, not its 'initial findings' as was recommended in the report now presented.

The Leader accepted these suggestions and it was,

**Resolved:** That

- i. A cross party member officer working group be established, on the basis of the basis of 3 Labour, 2 Conservative, 1 Liberal Democrat and 1 Independent member, to thoroughly investigate options for any change in political management structure and make recommendations to the Council on a future governance structure;

- ii. Regular progress reports be provided by the working group to the Full Council
- iii. The working group be requested to report back on its proposals to the Full Council in December 2014.

**9. Report of the Cabinet (Part B)**

The Leader of the Council moved Part B of the report of the Cabinet from its meetings on the on the 5 & 11 December 2013, 9 & 24 January 2014 and 6 February 2014.

**Resolved:** That the report of the Cabinet from its meetings on the 5 & 11 December 2013, 9 & 24 January 2014 and 6 February 2014

**10. Report of Urgent Key Decisions**

**Resolved:** That the report of urgent key decisions taken by the Cabinet Member for Highways and Transport, the Cabinet Member for Adult and Community Services, and the Cabinet Member for Health and Wellbeing during the preceding three months, as now presented, be noted.

**11. The Overview and Scrutiny Committees**

County Councillor Bill Winlow presented the reports of the Overview and Scrutiny Committees from their meetings as follows:

<b>Committee</b>	<b>Date of Meeting</b>
Scrutiny Committee	06 December 2013
	17 December 2013
	17 January 2014
Health Scrutiny Committee	03 December 2013
	14 January 2014

**Resolved:** That the reports of the Overview and Scrutiny Committees, as now presented, be received.

**12. Audit and Governance Committee**

County Councillor Clare Pritchard presented the report of the Audit and Governance Committee from its meeting on the 27 January 2014.

**Resolved:** That the report of the Audit Committee, as now presented, be received.

### **13. Report of the Combined Fire Authority**

County Councillor Frank De Molfetta presented the report of the Lancashire Combined Fire Authority from its meetings on the 9 December 2013 and 10 February 2014.

**Resolved:** That the report of the Lancashire Combined Fire Authority, as now presented, be received.

### **Part C - Notices of Motion**

The following **Notices of Motion** had been submitted under Procedural Standing Order 14.2.1(a).

1. It was moved by County Councillor Malcolm Barron and seconded by County Councillor Graham Gooch that:

"Lancashire County Council regrets reports that the Lancashire Constabulary will no longer marshal traditional Parades and walking days which contribute so much to the traditions and life of the County and asks the Chief Constable and Police and Crime Commissioner to reconsider this action and requests that in future they will continue to marshal these parades."

County Councillor David Borrow Moved the following Amendment which was seconded by County Councillor Darren Clifford:

"Lancashire County Council regrets reports that the Lancashire Constabulary will no longer marshal traditional Parades and walking days which contribute so much to the traditions and life of the County and asks the Chief Executive of Lancashire County Council and the Police and Crime Commissioner to examine all possible ways to assist with the marshalling of these parades."

County Councillor Barron accepted the Amendment which then became the substantive Motion.

County Councillor David Whipp then moved the following further Amendment which was seconded by County Councillor Mohammed Iqbal:

To add the words:

"That the Council reviews its own requirements and guidance, as highway authority, for traffic management and trained marshals for parades, with a report on these issues being presented to the Scrutiny Committee and Cabinet."

County Councillor Borrow accepted this further Amendment, which then became the substantive Motion.

On being put to the vote it was:

**Resolved:** That,

Lancashire County Council regrets reports that the Lancashire Constabulary will no longer marshal traditional Parades and walking days which contribute so much to the traditions and life of the County and asks the Chief Executive of Lancashire County Council and the Police and Crime Commissioner to examine all possible ways to assist with the marshalling of these parades.

The Council reviews its own requirements and guidance, as highway authority, for traffic management and trained marshals for parades, with a report on these issues being presented to the Scrutiny Committee and Cabinet

2. It was moved by County Councillor David Westley and seconded by County Councillor Bill Winlow that:

"In view of recent events regarding the distribution of Part II papers to Members, the Interim Chief Executive is asked to review the principles of the release of Part II papers to ensure that all those members who are considering a relevant report for action or decision receive the report at the same time."

On being put to the vote the Motion was carried and it was:

**Resolved:** That,

In view of recent events regarding the distribution of Part II papers to Members, the Interim Chief Executive is asked to review the principles of the release of Part II papers to ensure that all those members who are considering a relevant report for action or decision receive the report at the same time.

3. It was moved by County Councillor Dorothy Lord and seconded by County Councillor Azhar Ali that:

"This Council recognises the concerns of the families and friends of those who are currently residing at Stanley Grange, Samlesbury. Therefore this Council resolves to ask the Chief Executive to write to the Trustees and Chief Executive of HFT seeking an urgent meeting to discuss the future of Stanley Grange and to establish if there are any alternatives to closure."

On being put to the vote the Motion was carried and it was:

**Resolved:** That,

This Council recognises the concerns of the families and friends of those who are currently residing at Stanley Grange, Samlesbury. Therefore this Council resolves to ask the Chief Executive to write to the Trustees and Chief Executive of HFT seeking an urgent meeting to discuss the future of Stanley Grange and to establish if there are any alternatives to closure.

4. It was moved by County Councillor Julie Gibson and seconded by County Councillor Marcus Johnstone that:

"That Council notes that National Libraries Day held on 8 February 2014 was one of the most vibrant and inspiring community events across the County. That Council would like to place on record congratulations and thanks to all staff in the Library and Cultural Services Division for the planning, organisation and delivery that made the day such a success."

On being put to the vote the Motion was carried and it was:

**Resolved:** That,

Council notes that National Libraries Day held on 8 February 2014 was one of the most vibrant and inspiring community events across the County. That Council would like to place on record congratulations and thanks to all staff in the Library and Cultural Services Division for the planning, organisation and delivery that made the day such a success.

Jo Turton  
Chief Executive

County Hall  
Preston





# Agenda Item 6

## Meeting of the Full Council Meeting to be held on the 15 May 2014

Report submitted by: The Chief Executive

**Part A**

Electoral Division affected:  
All

### Police and Crime Panel for Lancashire

Contact for further information: Roy Jones (01772) 533619, Democratic Services,  
Office of the Chief Executive [Roy.jones@lancashire.gov.uk](mailto:Roy.jones@lancashire.gov.uk)

#### Executive Summary

The appointment of the County Council's representative to serve on the Police and Crime Panel for Lancashire.

#### Recommendation

The Full Council is asked to approve the appointment of one member to serve on the Police and Crime Panel for Lancashire until the Annual Meeting of the Full Council in 2015.

#### Background and Advice

The Police Reform and Social Responsibility Act 2011 introduced Police and Crime Panels (PCP) as formal joint committees of all the local authorities in a police force area, with the following main responsibilities:

- making recommendations on the Police and Crime Commissioners (PCC) Police and Crime Plan and Annual Reports.
- consider the PCCs appointment of a Chief Constable with the Panel having power of veto over the appointment
- consider the level of precept to be set by the PCC, again with a power of veto,
- review certain senior appointments by the PCC,
- scrutinise and support the activities of the PCC,

For Lancashire the police force area includes the County Council, 12 District Councils and the two Unitary Councils. The first meeting of the Police and Crime Panel for Lancashire was held on the 31 July 2012.

#### Constitution of the PCP

In Lancashire, the Panel is made up of 15 elected members, one from each Authority, and an additional 3 elected members to achieve the 'balanced appointment objective' so that when taken together the members of the Panel represent the political make up of the relevant local authorities for the police area.

The Panel has also appointed 2 independent co-opted members, who are not elected representatives, to serve on the Panel until July 2016.

In July 2013 the Panel resolved:

That the constitution of the Police and Crime Panel for Lancashire, on the basis of appointments made by each local authority, be noted and agreed as 18 Elected Members on the basis of 9 Labour, 7 Conservative, 1 Liberal Democrat and 1 Independent Member, reflecting the political leadership of each authority and three additional appointments, as now reported, to satisfy political balance requirements.

It has previously been agreed that Council Members of the Panel will serve a 12 month term and that the political balance of the Panel will be reviewed after local elections in May. As the County Council do not have any elections in May it is not expected that there will be any required change in the Council's representation.

County Councillor Jenny Mein was appointed as the County Council's representative on the Panel for 2013/14

### **Terms of Reference, Arrangements and Roles and Responsibilities**

The Terms of Reference of the Panel, Arrangements for the Panel and Operational Procedure for the Panel have previously been noted and agreed by the County Council. There have been slight changes since in relation to appointment of sub committees, task groups and the approval of a public questions procedure.

### **Decision Required**

Full Council is asked to appoint a member to the Police and Crime Panel for 2014/15.

**Consultations:** N/A

**Implications:** This item has the following implications, as indicated:

### **Risk management**

The requirement for an independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

### **Local Government (Access to Information) Act 1985**

#### **List of Background Papers**

Paper	Date	Contact
Nil		
Reason for inclusion in Part II, if appropriate - N/A		

**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part A**

Electoral Division affected:  
All

**Membership of Committees and Related Appointments for 2014/15**  
(Appendix A refers)

Contact for further information:  
Josh Mynott (01772) 534580, Democratic Services, Office of the Chief Executive  
josh.mynott@lancashire.gov.uk

**Executive Summary and Recommendation**

The Full Council is asked to:

- i. Determine the constitution and membership of Committees for 2014/15, as set out at a) below.
- ii. Consider the appointment of the Chairs and Deputy Chairs of Committees for 2014/15, as set out at b) below.

**Background and Advice**

**a) Constitution and Membership of various Committees of the County Council 2014/15**

Full Council is required to approve the constitution and membership of committees in accordance with political balance rules set out in the Local Government and Housing Act 1989.

This means that the makeup of each committee must reflect the proportions of seats held on the Full Council by each political group. The composition of each committee in line with these rules following the county council election on 2 May 2013 is set out at Appendix A. Nominations for membership are to be made in writing by the respective Groups to the County Secretary and Solicitor.

**b) Appointment of Chairs and Deputy Chairs of Committees 2014/15**

The Constitution requires that the County Council must, at its Annual Meeting, consider the appointment of various Chairs and Deputy Chairs of Committees for the following year.

Full Council is therefore asked to consider the appointment of a Chair and Deputy Chair for the following Committees for 2014/15.

- Urgency Committee
- Scrutiny
- Health Scrutiny
- Education Scrutiny
- Executive Scrutiny
- Development Control
- Regulatory
- Commons and Town Greens Sub-Committee
- Audit and Governance
- Pension Fund
- Pension Fund Administration Sub-Committee
- Corporate Complaints Committee
- Student Support Appeals Committee
- Employment Committee
- Conduct Committee

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

It is a statutory requirement that the Full Council must approve political group balance allocations on Committees and Standing Orders require the appointment of Chairs and Deputy Chairs of Committees.

### **Local Government (Access to Information) Act 1985**

#### **List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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Nil

Reason for inclusion in Part II, if appropriate

N/A

## Committee Structure May 2014

## 1. Committees

Committee	Total membership	Total County Cllrs	Lab	Con	Lib Dem	Ind	Co-opted
Full Council (Percentage of seats)	84	84	39 (46.43%)	35 (41.67%)	6 (7.14%)	4 (4.76%)	-
Audit and Governance	9	9	4	4	1	0	0
Conduct	5	5	2	2	1	0	0
Corporate Complaints	9	9	4	4	1	0	0
Student Support Appeals	4	4	2	2	0	0	0
Pension Fund	21	14	6	6	1	1	7 (v)
Pension Fund Admin Sub	7	5	2	2	1	0	2 (v)
Development Control	15	15	7	6	1	1	0
Regulatory	15	15	7	6	1	1	0
Commons and Town Greens	11	11	5	5	1	0	0
Employment	8	8	4	3	1	0	0
Urgency	13	13	6	5	1	1	0
Scrutiny	13	13	6	5	1	1	0
Health Scrutiny	25	13	6	5	1	1	12 (nv)
Education Scrutiny	18	13	6	5	1	1	5 (v)
Executive Scrutiny	13	13	6	5	1	1	0
Health and Wellbeing Board*	21	3	-	-	-	-	-

\*Health and Wellbeing Board members are specified in the constitution as the Cabinet Members for Health and Wellbeing (who will Chair the HWB); Adult and Community Services; and Children and Schools; and a fourth member to be nominated by the Liberal Democrat Group.

## 2. Joint Committees

Committee	Total membership	Total County Cllrs	Lab	Con	Lib Dem	Ind	Others (incl co-opted)
Combined Fire Authority**	25	19	9	8	1	1	6#
Joint Lancashire Health Scrutiny	20	9	4	4	1	0	11^

# Three full members each from Blackpool and Blackburn with Darwen Councils

^ Three full members each from Blackpool and Blackburn with Darwen Councils, two full members from Cumbria County Council where matters under consideration also affect Cumbria; plus three nonvoting co-opted members.

\*\* See separate report



**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Clerk to the Combined Fire Authority

**Part A**

Electoral Division affected:  
All

**Combined Fire Authority (CFA)  
Appointment of County Council Representatives 2014/15**

Contact for further information:

Diane Brooks, (01772) 866720, Principal Member Services Officer, Lancashire Fire & Rescue Service

dianebrooks@lancsfireandrescue.org.uk

**Executive Summary**

The appointment of County Council representatives to serve on the Lancashire Combined Fire Authority (CFA) for 2014/15.

**Recommendation**

The Full Council is asked to approve the appointment of 19 members to serve on the Lancashire Combined Fire Authority until the Annual Meeting of the Full Council in 2015 on the basis of 9 Labour members, 8 Conservative members, 1 Liberal Democrat member and 1 Independent member.

**Background and Advice**

The Constitution of the Full Council requires the Council at its Annual Meeting to approve the appointment of County Council members on the Combined Fire Authority.

The Full Council is asked to appoint 19 members to the CFA until the Annual Meeting of the Full Council in 2015. The political balance of County Council representatives on the Combined Fire Authority is 9 Labour, 8 Conservatives, 1 Liberal Democrat and 1 Independent.

**Consultations**

N/A

**Implications:**

N/A

### **Risk management**

The County Council is at risk of not complying with statutory requirements if it does not consider the recommendations set out in this report.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A



**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part A**

Electoral Division affected:  
None

**Appointments to the Local Government Association – General Assembly,  
Special Interest Group on Coastal Issues and County Councils’ Network**

Contact for further information:  
Janet Mulligan, (01772) 533361, Office of the Chief Executive  
Janet.mulligan@lancashire.gov.uk

**Executive Summary**

The Local Government Association (LGA) has invited Member Authorities to appoint their representatives to serve on its General Assembly for 2014/15 and to attend the Annual General Meeting of the General Assembly on 8 July 2014. In addition, the Full Council is asked to appoint one representative to serve on the LGA Special Interest Group on Coastal Issues for 2014/15 and up to four representatives to serve on the County Councils Network (CCN) for 2014/15.

**Recommendation**

The Full Council is asked to:

- i. Appoint up to four representatives to serve on the LGA General Assembly for 2014/15
- ii. Agree that those representatives (or nominated substitutes) together with a representative of the Liberal Democrat Group acting in an observer capacity, be authorised to attend the Annual Meeting of the Assembly to be held in Bournemouth on 8 July 2014, and to determine which representative(s) will carry the County Council’s 12 votes.
- iii. Appoint one member to serve on the Special Interest Group on Coastal Issues for 2014/15.
- iv. Appoint up to four representatives to serve on the County Councils Network in 2014/15.

## **Background**

### **i) LGA General Assembly**

The County Council is entitled to appoint up to four representatives to serve on the Local Government Association (LGA) General Assembly for 2014/15. The General Assembly Annual Meeting this year is in Bournemouth on 8 July 2014.

The County Council is also entitled to 12 corporate votes at the General Assembly (equal to the number of District Councils in the Authority's area) and has the right to nominate the representative(s) who will carry and exercise the 12 votes.

### **ii) The LGA's Special Interest Group on Coastal Issues**

The Local Government Association's Special Interest Group on Coastal Issues comprises elected members from coastal local authorities. Its principal aim is to establish improved governance, management and community well-being to ensure that the UK has the best managed coast in Europe, and to identify appropriate and sustainable funding strategies to support this aim. The Group meets at the LGA offices in London three times per year and elsewhere in a coastal location in England annually for its Annual General Meeting. The County Council is invited to appoint one member.

### **iii) County Councils' Network (CCN)**

The County Council is entitled to up to four places on the County Councils Network (CCN), a Special Interest Group of the LGA established to promote the voice of counties within the LGA and the values and interests of the English Counties.

## **Consultations**

N/A

**Implications:** e.g. Financial, Legal, Personnel, Human Rights, Crime and Disorder or Other

This item has the following implications:

N/A

### **Risk Management:**

There are no risk management implications arising from this item

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Ext
LGA Alert No. 03/14	March 2014	Janet Mulligan, Office of the Chief Executive Ext 33361

Reason for inclusion in Part II, if appropriate

N/A



# Agenda Item 10

## Meeting of the Full Council Meeting to be held on 15 May 2014

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
None

## Report of the Cabinet (Annex 1 refers)

Contact for further information:  
Dave Gorman, (01772) 534261, Office of the Chief Executive,  
[dave.gorman@lancashire.gov.uk](mailto:dave.gorman@lancashire.gov.uk)

### Executive Summary

The report of Cabinet from its meetings on 6 March and 3 April 2014, on matters which have not previously been reported to the Full Council is attached at Annex 1.

### Recommendation

That the report of the Cabinet, as now presented, be noted.

### List of Background Papers

Paper	Date	Contact/Directorate/Tel
Agenda and Minutes of the Cabinet	6 March 2014 3 April 2014	Dave Gorman, Office of the Chief Executive, (01772) 534261

Reason for inclusion in Part II, if appropriate

N/A



## **Meeting of the Full Council - 15 May 2014**

### **Report of the Cabinet Meeting held on 6 March 2014**

The agenda and minutes of the meeting may be viewed on the County Council's website at the following link:

<http://council.lancashire.gov.uk/mgCommitteeDetails.aspx?ID=122>

### **The Roll Out of Superfast Broadband across Lancashire**

The Cabinet received a presentation setting out progress on the roll out of Superfast Broadband across Lancashire.

Cabinet noted the presentation.

### **Superfast Lancashire - Delivering Digital Inclusion Progress Report**

The Cabinet considered a report setting out details of the early progress in meeting the objectives of the Digital Inclusion Strategic Framework for Lancashire which was approved by Cabinet in October 2013.

Cabinet:

- (i) Noted the early progress made to address digital inclusion across Lancashire;
- (ii) Agreed that a further progress report is presented in twelve months time.

### **Progress Report on the Implementation of the Changes to the County Council's Strategic Partnership with BT**

The Cabinet considered a report setting out the progress made from 24 January 2014 to 21 February 2014 on the implementation of the changes to the County Council's Strategic Partnership with BT.

Cabinet:

- (i) Noted the contents of this report; and
- (ii) Requested the Assistant Chief Executive to provide a further progress report to the meeting of Cabinet on 8 May 2014.

### **Lancashire Growth Deal**

The Cabinet considered a report updating Cabinet on the progress being made in developing the Lancashire Growth Deal and seeking approval on the way forward.

Cabinet:

- (i) Endorsed the vision, objectives, priorities and signature projects of the Lancashire Growth Deal, as set out in the content and Annexes of the report;
- (ii) In accordance with the above, authorised the Chief Executive and County Treasurer, in consultation with the Leader of the County Council, to finalise the Lancashire Growth Deal submission, in conjunction with the Lancashire Enterprise Partnership, by the deadline of 1 April 2014; and
- (iii) Requested that, as negotiations with Government proceed, the Chief Executive submits further reports for approval regarding any financial commitments sought from the County Council in support of the Lancashire Growth Deal.

### **Lancashire Fairness Commission Feasibility Study**

Cabinet considered a report setting out the findings of a feasibility study, making recommendations about a preferred option and setting out the next steps that will be required if the preferred option is adopted.

Cabinet:

- (i) Considered the results of the feasibility study;
- (ii) Approved the establishment of a Lancashire Fairness Commission;
- (iii) Approved the adoption of the preferred option (option 5) for the Fairness Commission as set out in the report;
- (iv) Authorised the Leader of the County Council and the Cabinet Member for Health and Wellbeing to approve the detail of the Fairness Commission's establishment and any other consequential decisions required on behalf of the County Council.

### **Report of the Cabinet Meeting held on 3 April 2014**

The agenda and minutes of the meeting may be viewed on the County Council's website at the following link:

<http://council.lancashire.gov.uk/mgCommitteeDetails.aspx?ID=122>

### **Equality, Cohesion and Integration Strategy 2014/17**

The Cabinet considered a report setting out a draft Equality, Cohesion and Integration Strategy 2014/17 and supporting Delivery Plan 2014/15.

Cabinet approved the Equality, Cohesion and Integration Strategy 2014/17 and supporting Delivery Plan 2014/15 as set out.

### **Preston, South Ribble and Lancashire City Deal - 2014/15 Implementation**

The Cabinet considered a report setting out details of the implementation of the City Deal for 2014/15.



Cabinet:

- (i) Noted the progress made to ensure the City Deal can be implemented from 2014/15;
- (ii) Endorsed the draft City Deal Infrastructure Delivery Plan which will be considered by the City Deal Executive in April 2014;
- (iii) Approved the principles of the Stewardship Board Agreement which will be considered by the City Deal Stewardship Board in May 2014;
- (iv) Endorsed the principles of the Memorandum of Understanding (MoU) which deals with the HCA asset uplift and which will be signed by the County Council, Department for Communities and Local Government (DCLG) and HCA and delegate authority to the County Treasurer and the County Secretary and Solicitor, in consultation with the Leader of the County Council, to approve and execute the final MoU and subsequent loan agreements.
- (v) Approved the operating principles for the establishment of the City Deal Infrastructure Delivery Fund and Heads of Terms regarding fund flow between the 3 Councils and delegate authority to the County Secretary and Solicitor and the County Treasurer, in consultation with the Leader of the County Council as Portfolio Holder for Economic Development, to finalise and execute the Heads of Terms and thereafter the formal Legal Agreement;
- (vi) Authorised the County Treasurer to incorporate expenditure commitments and funding arising from City Deal projects approved through the City Deal Governance Structures within the County Council's Capital Investment Programme on an ongoing basis.



**Meeting of the Full Council**  
**Meeting to be held on 15 May 2014**

Report submitted by: The County Secretary and Solicitor

**Part B**

Electoral Division affected:  
All

## Report of Urgent Key Decisions

Contact for further information:

Janet Nuttall, (01772) 533110, Office of the Chief Executive,  
[Janet.nuttall@lancashire.gov.uk](mailto:Janet.nuttall@lancashire.gov.uk)

### Executive Summary

Urgent Key Decisions taken by the Cabinet Member for Children, Young People and Schools, the Cabinet Member for Health and Wellbeing, and the Cabinet Member for Adult and Community Services, during the preceding three months.

### Recommendation

That the Urgent Key Decisions, as now presented, be noted.

It is a requirement of Standing Order 28 that any urgent key decisions taken must be reported to the Full Council for information on a quarterly basis. The following urgent key decisions have been taken by Cabinet Member for Children, Young People and Schools, Cabinet Member for Health and Wellbeing, and the Cabinet Member for Adult and Community Services.

### 1) Urgent Key Decision taken by the Cabinet Member for Children, Young People and Schools

The following decision was taken on 6 March 2014

#### **Approval of the Award of the Contracts for Preferred Supplier status on the Lancashire Fostering Framework Agreement**

The Cabinet Member for Children, Young People and Schools approved the award of the contracts for Preferred Supplier status onto the Framework Agreement for the provision of Independent Fostering Services across Lancashire (excluding Blackburn with Darwen and Blackpool).

This was implemented immediately for the purposes of Standing Order 34(3) as any delay could adversely affect the execution of the County Council's responsibilities. The reason for this is the approval of the award of contracts was urgently needed as the new services were due to commence on the 5 April 2014. As the new Framework Agreement will operate differently to the current arrangements in place, it will be necessary to fully brief staff within the Placement Finding team and also the social care teams and their managers.

This report was dealt with under Part II. The full report is not available for publication as it contains exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **2) Urgent Key Decision taken by the Cabinet Member for Health and Wellbeing and the Cabinet Member for Adult and Community Services**

The following decision was taken on 3 April 2014

### **Lancashire Better Care Fund Plan**

The Cabinet Member for Adult and Community Services and the Cabinet Member for Health and Wellbeing:

- (i) Agreed the aspiration and direction of the integration plans with the CCGs;
- (ii) Approved the entering into of a formal section 75 agreement with each Clinical Commissioning Group to enable the creation of the pooled funds from April 2015;
- (iii) Agreed the planned County Council financial contribution to the pooled funds from 2015/16;
- (iv) Noted the potential financial risks and the approach being taken to mitigate them.

This was implemented immediately for the purposes of Standing Order 34(3) as any delay could adversely affect the execution of the County Council's responsibilities. The reason for this is that sign off of the plans was required by the Lancashire Health and Wellbeing Board to meet the Department of Health submission deadline of 4 April 2014.

## **3) Urgent Key Decision taken by the Cabinet Member for Adult and Community Services**

The Following decision was taken on 14 April 2014:

### **Fees for Domiciliary Care and Residential and Nursing Care 2014/15**

The Cabinet Member for Adult and Community Services approved:

- (i) The fees payable for Domiciliary Care and Residential and Nursing Home Care and
- (ii) That, as in previous years, an element of the fee uplift is dependent on the care organisation agreeing to the Dignity in Care Charter.
- (iii) The resources made available to support fee uplifts from within mainstream adult social care budgets represent a 1.75% increase on 2013/14.

This decision was implemented immediately for the purposes of Standing Order 34 as any delay could adversely affect the execution of the County Council's responsibilities. The reason for this is to ensure the payment of the new fees could be implemented as soon as is practicable from the due dates of 1 April for Domiciliary Care and 7 April 2014 for Care Homes, taking into account the need to ensure that BACS payment dates are complied with and the necessary programming work to the County Council's major financial systems can be undertaken.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Tel
<a href="#"><u>Report to the Cabinet Member for Children, Young People and Schools</u></a>	6 March 2014	Joanne Mills, Office of the Chief Executive, (01772) 534284
<a href="#"><u>Report to the Cabinet Member for Health and Wellbeing and the Cabinet Member for Adult and Community Services</u></a>	3 April 2014	Dave Gorman, Office of the Chief Executive, (01772) 534261
<a href="#"><u>Report to the Cabinet Member for Adult and Community Services</u></a>	14 April 2014	Dave Gorman, Office of the Chief Executive, (01772) 534261

Reason for inclusion in Part II, if appropriate

N/A



**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
All

## **Amendments to the Scheme of Delegation to Chief Officers**

Contact for further information:  
Chris Mather, (01772) 533559, Office of the Chief Executive,  
[chris.mather@lancashire.gov.uk](mailto:chris.mather@lancashire.gov.uk)

### **Executive Summary**

This report sets out amendments that have been made to the Scheme of Delegation to Chief Officers.

### **Recommendation**

The Full Council is asked to note the amendments to the Scheme of Delegation to Chief Officers.

## **Background and Advice**

The Council's Constitution requires any amendments to the Scheme of Delegation to Chief Officers to be reported to the next meeting of the Full Council. The following changes to the Scheme have been approved by the Leader since the last meeting:

### **1. Accepting of Leases/Tenancies of Land and Buildings for County Council Use**

The Leader has approved an amendment to paragraph 2.5.2 which now reads;

"To accept, amend review and renew leases, tenancies and licences of land and buildings (including the surrender thereof) for the statutory purposes of the County Council, subject to:

- (a) the period of the lease or tenancy or licence not exceeding 20 years in total."

Previously the above-mentioned period was set at 10 years.

## **2. Updating of References to Legislation and other consequential amendments**

Changes in legislation and regulations have resulted in consequential changes being approved by the Leader as follows:

- Deletion of paragraph 5.1 - 'Student Support Grants'. This is no longer a County Council function.
- Amendment to paragraph 5.8 – 'Exercise of virement in respect of "out county" special school placements. National changes to regulations governing the funding of Specialist Education (High Needs Funding) mean that this provision is no longer applicable.
- Deletion of paragraph 5.9 – Exclusion of Pupils from School for Disciplinary Reasons. This power now rests school and academy governors and not the County Council.
- Updating of list of statues applicable to Trading Standards functions.

## **3. Director of Public Health**

The Chief Executive has, under the Council's Urgent Business Procedure on behalf of the Urgency Committee, approved a list of functions to be exercised by the Director of Public Health under the NHS Act 2006, the Health and Social care Act 2012 and other legislation and regulations.

## **4. Paragraph 1.2 - Acceptance of Lowest Tenders**

The Chief Executive has, under the Council's Urgent Business Procedure on behalf of the Urgency Committee, authorised officers to award a contract for the supply of services where the contract does not exceed £1,400,000. This brings tenders for service contracts in line with other tender processes.

### **Consultations**

N/A

### **Implications**

This item has the following implications, as indicated:

### **Risk Management:**

There are no significant risks attached to this report.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Directorate/Ext
N/A		



**Meeting of the Full Council**  
**Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
All

**Report of the Overview and Scrutiny Committees**  
(Annexes 1- 3 refer)

Contact for further information:  
Janet Mulligan, 01772 533361, Office of the Chief Executive  
[Janet.mulligan@lancashire.gov.uk](mailto:Janet.mulligan@lancashire.gov.uk)

**Executive Summary**

The most recent cycle of meetings of the Overview and Scrutiny Committees took place in the period March - April 2014.

The reports of the committees are attached as Annexes 1 - 3 as follows:

- Annex 1 - Scrutiny Committee**
- Annex 2 - Health Scrutiny Committee**
- Annex 3 - Education Scrutiny Committee**

Copies of the agenda and reports considered by the committee, together with minutes of the relevant meeting may be viewed on the County Council's web site at the following link:

<http://council.lancashire.gov.uk/mgListCommittees.aspx#scrutiny?bcr=1>

Officers specified in each report can also be contacted for further information.

The Executive Scrutiny Committee met on 4 March, 1 April and 6 May 2014 to consider all reports considered by Cabinet and Key Decisions by individual cabinet members.

**Recommendation**

That the report of the Overview and Scrutiny Committee, as now presented, be noted.

## **Background Papers**

<b>Paper</b>	<b>Date</b>	<b>Contact/Directorate/Ext</b>
Agenda and minutes: <b>Scrutiny Committee</b>	7 March 2014 4 April 2014	Janet Mulligan/Office of the Chief Executive/33361
<b>Health Scrutiny Committee</b>	4 March 2014 22 April 2014	
<b>Education Scrutiny Committee</b>	11 March 2014	
<b>Executive Scrutiny Committee</b>	4 March 2014 1 April 2014 6 May 2014	

Reason for inclusion in Part II, if appropriate

N/A

## **Meeting of the Full Council – 15 May 2014**

### **Report on the Scrutiny Committee Meetings held on 7 March and 4 April 2014**

**Chair: County Councillor Bill Winlow**

The agenda and minutes of the meetings may be viewed on the County Council's web site at the following link:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=120>

#### **7 March 2014**

##### **Lancashire Safeguarding Children Board - Roles, Responsibilities and Mutual Accountabilities**

A report was presented which provided information about the role and function of the Lancashire Safeguarding Children Board (LSCB). It also provided brief information about areas of work likely to be of interest to both the Scrutiny Committee and the LSCB.

It was agreed that the Scrutiny Committee would receive a proposed protocol between itself and the LSCB as to complementary roles in the arrangements for scrutiny of services to safeguard children and mutual challenge.

The Committee would also receive an update on the pilots in relation to information sharing with the NHS, and request information on the Early Help inspection outcome.

##### **Workplan and Task Group Update**

A report was presented summarising the work to be undertaken by the Committee in the coming months, including an update of task group work.

Requests for two new task groups, one on Fire Safety Measures in Schools, and one on Disability Facilities Grants were approved.

#### **4 April 2014**

##### **Events on the Highway, Policy and Procedures for Highway Management**

The committee received a report about a recent change in approach by Lancashire Constabulary following guidance issued by the Association of Chief Police Officers (ACPO), which meant that Lancashire Constabulary was no longer providing traffic management at parades and events in Lancashire, except for those of national significance such as Remembrance Sunday. As a result the County Council along with the district councils and the police had been working towards mitigating the impact of this for event organisers by

setting out a clear process and the requirements expected for events to occur safely and legally on the highway.

It was agreed that:

- i. The value and importance of traditional parades and events in Lancashire should be recognised, and all possible efforts should be directed to supporting and maintaining those traditions, which are so important to our communities and history
- ii. Efforts to develop of a clear policy in partnership with the district councils and the police are welcomed and supported
- iii. The introduction and implementation of the policy should take place as soon as possible
- iv. However, this should be done with appropriate engagement and consultation with districts and town and parish councils.
- v. Arrangements to support parades in the transitional period until the full introduction and implementation of the new policy must be put in place as soon as possible to ensure that events taking place this spring and summer are not adversely affected
- vi. To support any transitional and new arrangements, the Cabinet member, Lancashire Constabulary and the Police and Crime Commissioner are requested to explore options for funding support
- vii. Similar consideration should be given to funding or other support for the training and hiring of marshals and associated safety issues, such as creating a central "bank" of road signs, and the most appropriate arrangements for this
- viii. The importance of public safety is recognised and accepted, but the committee emphasises the need for understanding and flexibility by the responsible authorities to ensure that requirements are reasonable, appropriate and manageable by parade organisers.

### **Report of the Business Support and Local Growth Task Group**

The Committee were presented with the final report of the Business Support and Local Growth Task Group.

It was agreed that:

- i. the report of the Business Support and Local Growth Task Group be endorsed and circulated as appropriate.
- ii. a response be made to the report by the Leader of the council at the meeting of the Committee in July 2014.
- iii. an update also be provided at that meeting on support available to underrepresented, minority and hard to reach groups and on the impact of the Boost scheme.

## **Meeting of the Full Council – 15 May 2014**

### **Report on the Health Scrutiny Committee Meeting 4 March and 22 April 2014**

#### **Chair: County Councillor Steven Holgate**

The agenda and minutes of the meetings may be viewed on the County Council's web site via the following link:

<http://council.lancashire.gov.uk/mgCommitteeDetails.aspx?ID=182>

#### **4 March 2014**

##### **Lancashire Teaching Hospitals Trust**

The Chair welcomed officers from Lancashire Teaching Hospitals Trust (the Trust) who had been invited to attend Committee to provide members with information on:

- Performance
- Winter pressures
- Challenges facing the Trust

Following the discussion it was agreed that:

- i. The Lancashire Teaching Hospitals Trust be asked to identify how it would engage with Scrutiny in a more meaningful way;
- ii. The additional information requested by the Committee during the course of this meeting be provided by the Trust;
- iii. The Committee be provided with a copy of the Trust's response to the Care Quality Commission.

##### **Report of the Health Scrutiny Committee Steering Group**

On 20 December the Steering Group had received an update on the Health & Care Strategy from Fylde & Wyre CCG and an update on the Domiciliary Care Review from the Adult, Community Services and Public Health Directorate. A summary of the meeting was set out at Appendix A to the report presented.

It was noted that whilst the county council could not specify a 'living wage' hourly rate for domiciliary care, it was suggested that the county council's own procurement terms might provide for contracts to be entered into with only those providers who pay a living wage. It was agreed that this possibility be explored further.

On 31 January the Steering Group had met with East Lancashire CCG to discuss their system to gather soft intelligence. A summary of the meeting was set out at Appendix B to the report now presented.

**22 April 2014**

**Cabinet Member Response to the Care Complaints Task Group**

The Committee received the final response to the recommendations of the Care Complaints Task Group..

The recommendations of the Care Complaints Task Group report had been accepted in full. The Adult Services, Health and Wellbeing Directorate had produced an action plan, endorsed by County Councillor Martin, which was included in Appendix A to the report presented.

It was agreed that an update on progress towards achieving a single point of access for people who wish to complain be provided to the Steering Group in six months' time.

**Report of the NHS Health Check Task Group**

The Committee received the report of the NHS Health Check Task Group.

It was agreed that the recommendations of the Task Group, as set out in the report at Appendix A be supported and that the Cabinet Member for Health and Wellbeing be asked to provide an interim response to the task group's report within three months.

**Report of the Health Scrutiny Committee Steering Group**

On 21 February the Steering Group had received an update from Debs Harkins, Director of Health Protection and Policy, on Public Health issues. A summary of the meeting was at Appendix A to the report presented.

On 14 March the Steering Group had met with Dr Jay Chillala from Central Manchester University Hospitals and Julian Blackhouse from the Institute of Diabetes to discuss the issue of diabetes. A summary of the meeting was at Appendix B to the report presented.

## **Meeting of the Full Council – 15 May 2014**

### **Report on the Education Scrutiny Committee Meeting 11 March 2014**

**Chair: County Councillor Cynthia Dereli**

The agenda and minutes of the meeting may be viewed on the County Council's web site via the following link:

<http://council.lancashire.gov.uk/mgCommitteeDetails.aspx?ID=181>

### **Lancashire School Term and Holiday Arrangements**

The Committee received a report which set out the current position and future arrangements for Lancashire School Terms and Holidays.

It was agreed that:

- Schools across the County be consulted on the school term and holiday pattern and a report brought back to the October meeting of the Committee.
- A report on the work of the School Attendance Service be brought to a future meeting of the Committee.

### **A summary of the validated results at the end of Key Stage 2 and Key Stage 4 at Lancashire and District level**

A report was presented on the validated data giving the overall attainment in Lancashire schools at the end of Key Stages 2 and 4 in 2013. The results had been analysed at District level and showed progress over the past three years.

### **Lancashire County Council's Governor Services - a traded service for schools.**

The Committee received a report which set out the traded services arrangements for Lancashire County Council's Governor Services.





**Meeting of the Full Council**  
**Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part A**

Electoral Division affected:  
All

**Report of the Audit and Governance Committee**  
(Annex 1 refers)

Contact for further information:  
Cath Rawcliffe, Tel: (01772) 533380, Office of the Chief Executive  
[cath.rawcliffe@lancashire.gov.uk](mailto:cath.rawcliffe@lancashire.gov.uk)

**Executive Summary**

The report of the Audit and Governance Committee from its meeting held on 31 March 2014 is attached at Annex 1.

Copies of the agenda reports considered by the committee are available to view via the following link:

<http://council.lancashire.gov.uk/ieListDocuments.aspx?CId=728&MId=1896&Ver=4>

Councillors can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Audit and Governance Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Directorate/Ext
Agenda & Minutes of the Audit and Governance Committee	31 March 2014	Cath Rawcliffe, Office of the Chief Executive, Tel: 01772 533380



## **Report of the Audit and Governance Committee - Matters for Information**

The following matters were considered by the Audit and Governance Committee at its meeting on 31 March 2014:

### **Part I matters**

#### **1. Internal Audit Service Progress Report**

Ruth Lowry, chief internal auditor, presented the internal audit progress report for the eleven months to 28 February 2014.

The report summarised the main issues emerging from the internal audit work completed to date. The report also set out the work performed against the annual audit plan for the year and the assurance assessment provided where work had been completed, including work to assess progress against management's agreed action plans.

**Decision Taken:** That the internal audit progress report for the eleven months to 28 February 2014 as now presented be noted.

#### **2. Information Governance Arrangements - update**

The committee considered a report on the progress made in developing robust arrangements to manage the County Council's responsibilities to properly maintain the confidentiality and security of information.

**Decision Taken:** That the report be noted.

#### **3. Directorate for Children and Young People Update Report**

Louise Taylor, interim executive director for children and young people presented an update on the actions taken in response to the internal audit report on Children and Young People (CYP) services.

**Decision Taken:** That the report be noted.

#### **4. Adult Services, Health and Wellbeing Directorate - Update report**

Steve Gross, executive director for adult services, health and wellbeing presented an update on the actions taken in response to the internal audit report on Adult Services, Health and Wellbeing.

**Decision Taken:** That the report be noted.

#### **5. External Audit Lancashire County Pension Fund Audit Plan 2013/14**

Karen Murray, director, Grant Thornton presented the External Audit Plan for the audit of the pension fund for 2013/14.

The committee noted that the fee for the audit of the pension fund had been set at £35,906.

**Decision Taken:** - That the External Audit Plans for the audit of the County Pension Fund for 2013/14, and the fees therein, be noted.

## **Part II matters**

### **6. Review of the Authorisation and Governance of Remuneration Payments**

(Exempt information as defined in Paragraphs 1, 3 and 5 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information)

A report was presented on an update in relation to the authorisation and governance of remuneration payments.

**Resolved:** That:

- i) The report be noted.
- ii) A further report be presented to the committee in due course.

**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
All

**Report of the Pension Fund Committee**  
(Annex 1 refers)

Contact for further information:  
Chris Mather, Tel: (01772) 533559, Office of the Chief Executive  
[Chris.mather@lancashire.gov.uk](mailto:Chris.mather@lancashire.gov.uk)

**Executive Summary**

The Report of the Pension Fund Committee from its meeting on 27 March 2014 is attached at Annex 1.

Copies of the agenda and reports considered by the Committee are available on the County Council's website at the following link:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeId=183>

Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Pension Fund Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Ext
Agenda & Minutes of the Pension Fund Committee	27 March 2014	Chris Mather, Office of the Chief Executive, Tel: 01772 533559



## Report of the Pension Fund Committee - Matters for Information

The following matters were considered by the Pension Fund Committee at its meeting on 27 March 2014.

### Part I

#### 1. Report of the Pension Fund Administration Sub-Committee

The Committee considered a report on the meeting of the Administration Sub-Committee held on 12 March 2014.

The minutes of the meeting were presented and the Committee's attention was drawn to the following matters:

- i. Public Sector Pension Reform – Changes to the Local Government Pension Scheme as from 1 April 2014

The changes represented the biggest change to Public Sector pension provision in recent memory and had necessitated significant amendments to the Fund's administration systems and processes. A comprehensive communication campaign to inform employers and scheme members had been underway since 2013.

The Sub-Committee approved revisions to the Pensions Administration Strategy Statement, and the revised Communication Policy Statement.

The Government had just announced that no new Councillors would be eligible to join the LGPS from 1 April 2014. Councillors who were members of the Scheme on 31 March 2014 would be able to continue as members of the Scheme but only until the end of the term of office they were in on 1 April 2014.

- ii. The Payment of Death Grants

The Sub-Committee approved revised procedures in respect of the payment of death grants. The changes were intended to simplify the procedure, to allow the family of the deceased to exercise some autonomy and to give them the option to appoint an independent trustee.

- iii. Changes to the County Council's partnership with BT - Your Pension Service

The Sub-Committee had welcomed the decision by the County Council to return Your Pension Service to the County Council following changes to the Council's partnership with BT.

**Decision Taken:** The Committee noted the minutes of the Pension Fund Administration Sub-Committee meeting held on 12 March 2014.

## **2. Notice of Motion Relating to Socially Responsible Investment Agreed by the County Council**

The Committee considered a report on proposals to commission advice in relation to various issues relating to the broader social and environmental impacts of the Pension Fund's investment activities.

Members were informed that the proposal was in response to the Notice of Motion carried by Full Council on 12 December 2013. The Notice of Motion asked officers to undertake work aimed at examining potential routes to increase the level of environmental and social responsibility of invested companies and to examine the barriers to a policy of active disinvestment in areas which would appear to be in conflict with the County Council's broader policy agenda.

Officers had considered the options available to the Fund and it was proposed to utilise a generalist consultant from the Fund's consultancy framework to undertake the piece of work. Several concerns were expressed about the wide reaching piece of work that would need to be undertaken and the significant cost that would have to be met by the Fund. Following a lengthy discussion it was suggested that the Committee establish a small task and finish group to review the scope of the project and to undertake the work. The task and finish group would aim to report back in autumn 2014 by which time other work in the same space being undertaken by the LGPS Shadow Advisory Board was likely to have produced some conclusions which could be looked at alongside the specific work being undertaken by the Fund.

### **Decision Taken:**

The Committee agreed:

- i. that a small task and finish group be established to review, and amend as necessary, the scope of the Notice of Motion as agreed by the Full Council on 12 December 2013 in relation to environmentally and socially responsible investment by the Fund.
- ii. that following i. above, the task and finish group be requested to present a report to the Committee in Autumn 2014 setting out any issues or recommendations in relation to the social and environmental impacts of the Fund's investment strategy and activities.

## **3. Funding Strategy Statement and Statement of Investment Principles**

The Committee considered a report on the Fund's revised Funding Strategy Statement. This followed the results of the 2013 formal actuarial valuation of the Fund as noted by the Committee at its meeting of 29 November 2013.

It was noted that the revised Funding Strategy Statement incorporated the requirements set out in the Fund's Statement of Investment Principles, which itself had been updated to reflect the changes to specific investment strategies relating to particular asset classes, previously approved by the Committee.



## **Decision Taken:**

The Committee agreed:

- i. the revised Funding Strategy Statement, as set out at Appendix 'A'.
- ii. the revised Statement of Investment Principles, as set out at Appendix 'B'.

## **4. Lancashire County Pension Fund Risk Register**

The Committee considered a report on the establishment of a Lancashire County Pension Fund Risk Register.

It was noted that the County Council as administering authority of Lancashire County Pension Fund had responsibility for ensuring that there was effective risk management in place in relation to the operations of the Fund. This requirement was reflected in both the investment regulations and guidance issued by the Chartered Institute of Public Finance and Accountancy (CIPFA).

Accordingly, a risk register had been produced to systematically identify, assess, and evaluate the risks faced by the Pension Fund, and to consider the current and future mitigating controls that might be required to manage these risks effectively.

Risk owners would be required to manage the risks for which they were responsible and the risk register would be updated periodically as a result. Updates would be reported to the Pension Fund Committee on a regular basis, and at least annually.

Members agreed that future reporting of the Risk Register should prioritise the identified risks with the highest risks being brought to the attention of the Committee. Any new risks and significant changes would also be brought to the Committee's attention.

It was reported that a risk and liability strategy would also be presented to a future meeting.

**Decision Taken:** The Committee approved the Lancashire County Pension Fund Risk Register, as presented at Appendix 'A'.

## **5. Shareholder Voting, Engagement, and Fiduciary Duty**

The Committee considered a comprehensive report on the Fund's shareholder voting arrangements and activity, and engagement activity for the period 1 October to 31 December 2013.

The Committee was informed that Pensions and Investment Research Consultants Ltd (PIRC) act as the Fund's proxy and cast the Fund's votes on its investments at company shareholder meetings. PIRC were instructed to vote in accordance with their guidelines unless the Fund instructed otherwise.

It was noted that the Fund had voted on 274 occasions during this period and had opposed or abstained in 34% of votes.

It was also noted that details of holdings of the Pension Fund in relation to meetings held in this period had been included in the report to provide More contextual information regarding the geographical and sector spread of the shareholder interests. The Committee welcomed this information and asked officers to consider the inclusion of voting results in future reports.

**Decision Taken:** The Committee noted the report.

## **6. External Audit Lancashire County Pension Fund Audit Plan 2013/14**

The Committee considered the External Audit Plan and fees for the audit of the Lancashire County Pension Fund for 2013/14.

It was noted that the Audit Plan would also be presented to the Council's Audit and Governance Committee on 31 March 2014.

**Decision Taken:** The Committee noted the External Audit plan and fees for the audit of the Lancashire County Pension Fund for 2013/14.

## **7. External Audit Lancashire County Pension Fund Governance Benchmarking Report**

The Committee considered a national report produced by Grant Thornton UK LLP on the governance arrangements in place for Local Government Pension Schemes.

It was noted that an individual benchmarking report had also been produced to show how the Lancashire County Pension Fund compared with others across key indicators of good governance.

**Decision Taken:** The Committee noted the report.

## **Part II**

## **8. Quarterly Investment Performance Report**

(Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information)

The Committee considered a report on the performance of the Fund as at 31 December 2013, focussing on the key areas of:

- the funding position;
- cash flow;
- fund investment performance;
- management performance;
- investment allocations; and
- risk management of the Fund including credit, liquidity, investment and operational risks.

**Decision Taken:** The Committee noted the report.

## **9. Investment Panel Report**

(Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information)

The Committee received a report from the Investment Panel setting out the work of the Panel at its meeting held on 29 November 2013. The Committee's attention was specifically drawn to the following key areas:

- The Investment Context in which the Fund was operating;
- Fund Performance, Risk and Allocations;
- Investment Decisions and
- Further Allocations

**Decision Taken:** The Committee noted the report.

## **10. Transaction of Urgent Business**

(Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information)

The Committee received details of an item that had been dealt with under the procedure for dealing with matters of Urgent Business.

**Decision Taken:** The Committee noted the report.



**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
None

**Report of the Urgency Committee**

Contact for further information:  
Chris Mather, (01772) 533559, Office of the Chief Executive,  
Chris.mather@lancashire.gov.uk

**Executive Summary**

This report set out the decisions of the Urgency Committee from its meeting on 29 April 2014.

The report also provides details of decision taken by the Chief Executive in relation to the Members' Allowances Scheme 2014/15.

**Recommendation**

The Full Council is asked to note the report

**Background and Advice**

1. Urgency Committee meeting held on 29 April 2014

The Urgency Committee at its meeting on 29 April, 2014 considered and approved recommendations made by the Employment Committee in relation to a voluntary redundancy request from the Council's County Secretary and Solicitor. The Committee, acting on behalf of the Full Council, agreed:

That, subject to no objection to the proposals being made to the Leader by any member of the Cabinet,

- i. the dismissal of the County Secretary and Solicitor, Ian Fisher, on the basis of voluntary redundancy with effect from 31 July 2014 be approved.
- ii. the appointment of the Deputy County Secretary and Solicitor, Ian Young, as County Secretary and Solicitor, and Monitoring Officer on

the basis of the revised roles, responsibilities and reduced salary as presented with effect from 1 August 2014 be approved.

The Full Council will note that no objections were made to the Leader by any member of the Cabinet.

## 2. Members' Allowance Scheme 2014/15

The Full Council at its meeting on 27 February 2014 approved the 2014/15 Members' Allowance Scheme. Unfortunately the Overnight Accommodation, Day Subsistence and Travel Abroad allowances presented were slightly incorrect owing to an administrative error which only came to light after the Full Council meeting. The Chief Executive has therefore, under the Council's Urgent Business Procedure acting on behalf of the Urgency Committee, approved a report to correct the error prior to the new scheme coming into effect on 1 April 2014.

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

### **Risk management**

No significant risks have been identified.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A

**Meeting of the Full Council  
Meeting to be held on 15 May 2014**

Report submitted by: The Chief Executive

**Part B**

Electoral Division affected:  
All

**Report of the Lancashire Combined Fire Authority  
(Annex 1 refers)**

Contact for further information:

Diane Brooks, 01772 866720, Lancashire Fire & Rescue Service  
dianebrooks@lancsfirerescue.org.uk

**Executive Summary**

Annex 1 sets out a summary report of the Lancashire Combined Fire Authority following its meeting on the 28 April 2014. This is now presented to the Full Council for information.

**Recommendation**

That the report of the Lancashire Combined Fire Authority, as now presented, be noted.

**Background Papers**

Paper	Date	Contact/Directorate/Ext
Proceedings of the Lancashire Combined Fire Authority.	28 April 2014	Diane Brooks Lancashire Fire & Rescue Service

Reason for inclusion in Part II, if appropriate

N/A





## Report of the Lancashire Combined Fire Authority - 28 April 2014

### 1. Formal Opening of Chorley Community Fire Station

The Chairman advised that the official opening of Chorley Community Fire Station by Councillor John Walker, Mayor of Chorley Council and Mayoress Mrs Marie Walker would be taking place on Thursday 1 May 2014. Authority Members were invited to attend the event which would commence at 1100 hours.

### 2. Prince's Trust Celebrate Success Awards – National Breakthrough Award, Danielle Fisher

Danielle Fisher was in attendance at the meeting. Lancashire Fire & Rescue Service (LFRS) has been involved with the Prince's Trust programme for over 20 years and it has been the Delivery Partner Manager for the Prince's Trust Team Programme for 13 years; after taking overall responsibility for the management and delivery of the programme in April 2001. Since 2001 LFRS has supported over 3,500 young people through, nearing 300 Team Programmes. The programme aims to engage with young people aged 16-25 and to facilitate their personal development and teamwork skills. A key outcome of the programme is to re-engage what are often disenfranchised young people and help them to develop their skills, confidence and motivation to increase their employability and also to get their lives working again.

The Celebrate Success Awards recognises the achievements of exceptional young people in education, skills and development, employment, enterprise and in the community. The North West Celebrate Success Awards were held on 6 November 2013. Of the 21 nominees, 5 were from LFRS Prince's Trust Team programmes; with 3 of these ultimately being successful.

Danielle won the Breakthrough Award which recognises the progress of young people who have developed new skills to enable them to make positive steps in facing their challenges and stabilising their lives. As a result, Danielle went through to the Celebrate Success UK final held on 12 March 2014 where she beat off some strong competition to win the "National Breakthrough Award" which was presented by HRH Prince Charles. The Chairman, Chief Fire Officer and all Authority Members paid tribute to Danielle and her achievements and their congratulations have been placed on record.

Members of the Prince's Trust Preston Team 55 had been invited to attend the meeting by the Chairman. Members of the Preston Team, Aiden Cowell and Edward Bromilow were in attendance at the meeting together with Shaun Walton, Service Delivery Manager and Helen Stanley, Prince's Trust Team Leader. The 12-week Prince's Trust programme includes undertaking a project based in the local community and for this element of their course Preston Team 55 decided to create a short educational film that concentrated on the consequences of making a malicious call. The Team provided funding for the film from bag-packing at a local supermarket; they then: produced, directed and starred in a really good piece of work that had received 1,300 views from across the UK. Feedback has been received from other Fire and Rescue Services and Partner Agencies who want to use it as part of their own educational programmes. The film entitled 'Four Years' was shown to Authority Members who placed on record their congratulations to the Preston Team 55 for its production. The film can be viewed via following the link: <http://vimeo.com/87932372>.

### 3. Operational Assessment and Fire Peer Challenge 2014

The Fire and Rescue Service (FRS) has a long standing commitment to sector-led improvement, self-awareness and independent review. The Operational Assessment (OpA) process began in 2009 and was developed by the Chief Fire Officers Association (CFOA), in partnership with the Local Government Association (LGA) and the Chief Fire and Rescue Advisor (CFRA). The overall process has a strong operational focus and comprises of a self-assessment and external peer challenge and is designed to allow a whole system look at how a Fire Authority leads, prioritises and delivers the interrelated functions of prevention, protection and response. The process is designed to form a structured and consistent basis to drive continuous improvement within FRS; and to provide Elected Members and Chief Fire Officers with information that allows them to challenge their operational service delivery to ensure it is: efficient, effective and robust. Lancashire FRS last undertook an OpA and Fire Peer Challenge in 2010.

The Authority was updated on the 2014 process which took place on the 1 – 4 April 2014 led by Chief Fire Officer, Ian Cartwright (Cumbria FRS). On the final day, the Peer Review Team presented their initial findings to the Authority Chairman, Vice-Chairman and Members of the Executive Board. In summary:

- The Peer Review Team found ‘nothing of significance’ that would cause problems, nor any issues ‘with self-awareness’;
- They highlighted that there was a good correlation between their findings when compared to the Service’s own self-assessment and resulting OpA Improvement Action Plan which the Service had prepared prior to the process. Confidence could be drawn from this as it meant that the Service had good levels of self-awareness and that the direction of travel and the improvement actions which the Service had set largely mirrored those found by an ‘independent’ Peer Review Team;
- The Peer Review Team consistently reported how engaging and professional staff were throughout the week, whether that was in the form of: a one to one interview, focus group or a visit to any of the six fire stations they attended;
- The Peer Review Team identified that there was a clear vision in ‘Making Lancashire Safer’, together with effective outcome-based performance and robust emergency response arrangements;
- They highlighted as strengths the pace and focus of leadership; that staff were empowered and confident to take decisions alongside good internal working relationships;
- The Peer Review Team highlighted a number of ‘areas to explore’ notably:
  - Operational Risk Information;
  - Corporate Planning (strategic co-ordination of change);
  - Corporate Risk Management;
  - Workforce Planning;
  - Management / use of information.

Pending receipt of the final report, work had already begun to cross check the findings of the Peer Review Team against the Service’s OpA Improvement Plan, produced prior to the review. All the main areas highlighted above were already components of the existing improvement plan. Once received a formal report would be brought to the Authority which contained more detail, however, it was clear the Service was moving in the right direction and performing strongly.

#### 4. Exercise Mallard

As part of the Community Safety Reports item, the Authority received a video and presentation by Ben Norman, Community Protection Manager for the Eastern area regarding Exercise Mallard. The exercise was a live-play, operationally focussed exercise which took place over Saturday 1 and Sunday 2 March 2014. The exercise was designed to test a multi-agency response to a major rail incident and was located upon the West Coast Railways main base at Carnforth, Lancashire.

The Authority was reassured that such major, complex, multi-agency training exercises were undertaken to test resilience and response arrangements and to identify areas for improvement; acknowledging the important role that partners played. A copy of the video can be seen via the following the link:

[http://www.youtube.com/watch?v=rGrntt-wkco&feature=share&list=UUDqXUU\\_0Mo6rHbUH0ygno5g&index=3](http://www.youtube.com/watch?v=rGrntt-wkco&feature=share&list=UUDqXUU_0Mo6rHbUH0ygno5g&index=3)).

FRANK DE MOLFETTA  
Chairman

LFRS  
Fulwood



To All County Councillors

Phone: (01772) 533361

Fax:

Email: Janet.mulligan@lancashire.gov.uk

Your ref:

Our ref: DS/JM

Date: 12 May 2014

Dear Councillor

## Meeting of the Full Council – 15 May 2014

### Agenda Part C - Notices of Motion submitted under Procedural Standing Order 14.2.1(a) and 2.1(b)

#### 1. By County Councillor Gina Dowding:

Lancashire County Council believes that Britain should join the 11 European countries that have pledged to introduce a Financial Transaction Tax (FTT) on all financial exchanges, including shares, bonds and derivatives, in the process targeting those who precipitated the financial crisis and going some way to paying off the national debt. This should be part of a wider programme that proceeds with the urgent reform of the banks, which must include separating the high-street and investment arms of banking, a crackdown on high-earners' and corporate tax avoidance, and proper regulation of the markets.

Further, the revenue raised should be used, among other things, to reduce cuts in funding to the public sector.

Lancashire Council resolves to ask to write to the Chancellor of the Exchequer and the Secretary of State for Communities and Local Government to adopt the Financial Transaction Tax.

#### 2. By County Councillor David Borrow:

Council believes that minimising barriers to access for elected office in local government is an important principle of a healthy functioning democracy. It agrees with Sir Merrick Cockell when he says that "fair remuneration is important so that people from all walks of life can afford to stand for office. Otherwise, we risk local government becoming the exclusive preserve of a privileged few who have [...] time and money to spare."

To this end it supports the position of the cross-party Local Government Association and the County Council's Network in calling on Government to reconsider the withdrawal of access for Councillors to the Local Government Pensions Scheme.

Council requests that the Chief Executive writes to the Secretary of State for Communities and Local Government to ask the Government to reconsider its decision; which it believes will impact negatively on fairness of access to local elected office.

### **3. By County Councillor John Fillis:**

Vandals targeting the Heysham/ M6 link road

Since work has started on the Heysham / M6 link road, there have been a number of incidents of vandalism to vehicles and the construction site.

This vandalism includes:

- Cutting hydraulic hoses on excavators and dumper trucks
- Sand placed in fuel tanks
- Letting down tyres
- Damage to the temporary jetty on the river Lune

The vandalism appears to be orchestrated and the damage to machinery is putting construction workers at serious risk of injury.

This council condemns this vandalism and the threat to workers safety and condemns those responsible for it.

### **4. By County Councillor John Fillis:**

Lancashire County Council requests that the Cabinet Member for Highways and Transport writes to the Minister for Transport asking that legislation be introduced that would:

- prevent PSV operators from using aged tyres regardless of their outward condition.
- formalise the current research and guidance that advises tyres more than 6 years old should not be fitted and should be removed and replaced regardless of condition when 10 years old.
- make it illegal to operate coaches with such tyres fitted.

### **5. By County Councillor Gina Dowding:**

Visitor economy, Culture and the Arts

'Austerity' cuts and the reduction in Government funding for local authorities will continue to impact services provided by Lancashire County Council over the next three years. However, task group reports produced for Overview and Scrutiny such as the July 2012 report 'Towards and Stronger Sense of Place' and the more recent report on 'Local

Growth and Business Support' have highlighted the important contribution made by Lancashire's visitor economy, cultural offer and the arts to the overall economy.

In light of this Lancashire County Council agrees to:

- a. Nominate an elected member to be Champion of the Visitor Economy, Culture and the Arts;

That this elected member will

- b. Highlight the value of this important sector to Lancashire's economy;
- c. Champion arts and cultural organisations for the contribution they make to the quality of life for all of Lancashire's citizens
- d. Help to raise the profile of Lancashire's visitor economy arts and cultural offer outside of Lancashire and to funding organisations
- e. Endeavour to argue for a fairer share of national arts funding for the County.

Yours faithfully

Jo Turton

Chief Executive

